

LOPEZ SOLID WASTE DISPOSAL DISTRICT MANAGING BOARD MEETING

AGENDA

THURSDAY, December 15, 2016

**LOPEZ FIRE HALL MEETING ROOM
3:00 PM to 5:00 PM**

- 3:00 Call meeting to order, review and amend the order of this agenda for guests and public participation
- 3:05 Approval of Minutes from November 17 Regular Meeting and December 7, 2016 Special Meeting..
- 3:10 Board business:
Treasurer's Report – investment authorization
- 3:15 Staff Reports and Board action if noted in report or requested
Manager's Monthly Report
Administrator's Monthly Report
Training, Education, and Outreach Coordinator's Monthly Report
- 3:30 Committee Reports – each 5-10 minutes
Operations
Management
Administration
Take It or Leave It
Public Relations
- 3:50 Other reports :
Solid Waste Alternatives Project
Solid Waste Advisory Committee
- 4:00 New business:
Set terms for David Williams, Clark Johnson, and Rhea Miller;
Policy on reimbursement for employee use of personal computers;
Plans for evaluations in January
Petition on Community Treasures
- 4:15 Old business:
Policy on comingled recyclables
Board recruitment and transition:
(1) Positions needed to be filled are chair, vice-chair, secretary, treasurer, operations committee (1 person), management committee (2 people), public relations committee (1 or 2 people), administration committee (1 person).
(2) Discuss "portfolios" that each board member would assume. The Board member would agree to become and remain informed on issues and contacts involved in each portfolio. Possible portfolios: Insurance; Human Resources; Regulatory Affairs; Financial Operations.
(3) Use of wiki for making policy manual easily available.
- 5:00 Adjournment. Next regular Board meeting January 19, 2017.