



350 COURT ST #8

FRIDAY HARBOR WA
98250

(360) 378-8420

fax (360) 378-2075

e-mail

parks@sanjuanco.com

[www.sanjuanco.com/
parks](http://www.sanjuanco.com/parks)

June 17, 2010 Parks & Recreation Commission Meeting

Commission Members Present: Gil Blinn, Kyle Davies, Cy Field, Barbara Keller, Johannes Krieger, and Ann Palmer.

Staff Present: Dona Wuthnow and Kathryn Hansen.

Guests: none.

Chair Gilbert Blinn called the meeting to order at 8:57 a.m. in the picnic shelter at San Juan County Park.

Approval of Agenda: The agenda was approved without change.

Kyle and Cy handed out P&RC member binders. Gil notified all that Sandy Playa resigned her position on the Commission effectively immediately. All agreed she will be greatly missed. There was discussion about recruitment process.

Approval of minutes: Minutes of the April 22, 2010 regular meeting were approved with no corrections.

Correspondence: None.

Officer / Committee Reports: Cy and Kyle reported on their meeting last week to start the review of Bylaws and the Mission Statement. Dona noted that the Mission Statement is not binding, but is a guiding principle, a scope that can be referred to when facing decisions. The Bylaws, by contrast, are more specific. There was discussion of the meaning and scope of the term 'recreation', the Fair Division, and the County Charter. Suggestions were provided to the committee; they will bring something back at the July meeting. Staff will contact the Prosecuting Attorney's office about the necessity of Bylaws.

Open Forum: None.

Financial Report:

- May Budget Summary. Dona observed that there was good revenue, though reservation fees are down since customers can book two campsites with only on reservation fee, a change from 2009. County Administrator Pete Rose approved hiring an additional park aide at San Juan Park, using an adequate mower reserve amount to fund the position. OIRP had provided a snapshot of their current financial position-there has been a dramatic increase in donations. Some classes are being cancelled due to low enrollment, rather than run those programs at a loss. Cy reported that the Shaw Swim Program was successful.

The Prosecuting Attorney has determined that the REET 2 (Real Estate Excise Tax) requires a vote of the people. This money would provide funding for capital projects or roads and parks.

Parks and Recreation Director's Report (e-mailed in advance of meeting):

- SJCP vessel launch program & SJCP staffing. Six applications have been received for the second Park Aide position.
- Grad Night at San Juan Park.

Approved at the July 15, 2010 regular Parks & Recreation Commission meeting.

- Orcas Island Museum sculpture. Draft Parks/Fair Ordinance. Ann asked that the period to submit comments be extended to June 18.
- Parks, Trails, and Natural Areas Plan. Kyle asked when the Plan will be completed. Dona reported that there will be one more round of steering team revisions before a draft plan is sent for review by the Parks & Recreation Commission and released for public review.
- LTAC Award 2011.

Old Business:

- Odlin Park Renovation Project. Dona, Kathryn, and Odlin staff met with members of the John Barker team in the park on June 17. The first of two public meetings was scheduled for June 29 at Odlin Park [meeting later changed to June 30 to accommodate Council member Myhr's schedule]. Presentation format and display panels were discussed.
- Cannon at Odlin Park. The County Council has scheduled a public hearing on the cannon for July 13 [later rescheduled to 7/20]. Barbara Keller has contacted the Lopez Historical Museum to ask whether they have an interest in acquiring the cannon; they do not.

MOTION: Barbara K. moved to ask the County Council to postpone their decision on the fate of the cannon until after the Odlin Park Renovation public and design process is completed. Motion seconded by Kyle D. The motion failed with one vote in favor and five opposed.

A second public meeting will be scheduled later, perhaps in August.

New Business:

- Schedule retreat? After discussion, there was consensus to schedule extended time at the January or February regular meeting.
- August meeting schedule. The summer ferry schedule was reviewed, and there was consensus to hold the meeting at Odlin County Park from 10:15 a.m. to 12:30 p.m. with an option to visit the day parks.
- Brann Cabin update. Dona stated that we have applied for three grants. To date, we have received a \$3,000 award from the County. We have contracted to get permits. A preliminary archaeological report will be required of the specific structure site. Barbara asked if this might be a project for a college historical preservation program.
- Callahan/Keeling wedding @ Eastsound Waterfront Park (application sent prior to meeting via e-mail). The Special Event policy was reviewed. There was discussion.

MOTION: Kyle D. moved to grant an exception and allow the wedding as requested. Motion seconded by Johannes Krieger. The motion passed unanimously.

Dona will add terms to the permit to stress the current parking policy.

- Officer Elections. Positions to be filled are Chair, Vice Chair, Finance Officer, and Secretary. When prompted, Kyle said that he is open to a nomination for Chair. Nominations were opened for offices.

MOTION: Barbara K. moved to nominate Kyle Davies for Parks & Recreation Chair. Motion seconded by Johannes Krieger. The motion passed unanimously.

MOTION: Cy F. moved to nominate Ann Palmer for Parks & Recreation Vice Chair. Motion seconded by Barbara K. The motion passed unanimously.

Members opted to leave the Finance Officer and Secretary offices unfilled until more information is available about the Bylaws at the July meeting.

Announcements. The next meeting will be July 15 at Shaw County Park.

Dona will be on vacation the week of July 20.

Kyle expressed his heartfelt thanks to Gil for his time as Chair of the Parks & Rec Commission. The other members echoed his thanks.

Adjournment:

There being no further business, the meeting was adjourned at 11:46 am.

Respectfully submitted,

Kathryn Hansen
Recording Secretary



Director's Report to the Parks & Recreation Commission

June 15, 2010

The following is a summary update of relevant Park Department happenings since the last PRC meeting that are not included on the agenda discussion items.

SJCP vessel launch permit program & SJCP staffing - You will get to see the work done on this program and experience the training when you visit the park on Thursday. We are learning many lessons with this new program. That being said, the program is smoothing out now, the KELP interns and some volunteers are on board filling in most of the needed scheduling time. However, it has become clear to me that we won't be getting enough volunteers to cover the needed 2 people/shift schedule. This is a critical piece, to have someone out in the parking/launch area to contact and organize folks, especially at the time of day when the commercial kayak companies arrive to launch. At the same time I have a staff member with a (non-work related) injury that is limiting his work scope. I have received approval from Pete Rose, County Administrator, to fill a 20 hour per week Park Aide position (in addition to the 40 hour position) that was advertised last week. Applicants are stopping by and I'm hoping we can fill it before 4th of July weekend. We will fund this position, at a cost of about \$3600, out of the equipment purchase line in the budget for SJP.

Grad Night at San Juan Park - On June 12th the PRC approved, senior barbecue event took over the upper portion of San Juan Park. For the most part the event went smoothly, however, the organizers were very unhappy that the staff had not mowed the lawn prior to their arrival. The Manager had planned the mowing for Friday; however, a plumbing break in the upper restroom closed it down and took the Asst. Manager all day to repair (extending him to a 12 hour shift). Unfortunately personalities clashed and I expect you to have a complaint filed during your meeting on Thursday. I have talked it through with the Manager.

Orcas Island Museum Sculpture- Continued discussions with Bill Buchan of the Orcas Island Historical Museum and Karen Vedder, Deputy PA, resulted in a license agreement for the sculpture placement, as designed on the drawings you saw at

last month's meeting. The document will be sent for Pete's signature this week. At this end, we're on track for the museum to do the installation toward the end of the month as they'd planned.

Draft Parks/Fair Ordinance- I have only received comments from Gil on the draft ordinance you received last month. I have not had time to finish revisions, so you have one more opportunity to give me your comments by the meeting this week. I'll then send our suggestions to Pete for consideration.

Parks, Trails, and Natural Areas Plan- TPL project coordinator has done a tremendous job pulling together the massive amount of information we've collected over the course of this planning project and has now made the first rough draft of the plan available to the steering team for review. We plan to have the draft plan ready for your review and public comment by mid-July. A TPL presentation to the County Council introducing the plan is scheduled for July 13th. We will have a 30 day comment period before beginning the adoption process with the Council in early fall.

LTAX Award for 2011 - The County Council approved the LTAC recommendation for \$133,000 for park operations and maintenance. This is \$1,000 less than the request, but I'm overjoyed with the support. The bad news was for the Fair and Fairgrounds, which was cut substantially, without warning, which is outside of the committee's adopted policy statement. I will be meeting with Rev this afternoon to discuss impacts and strategies.