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## July 15, 2010 Parks & Recreation Commission Meeting

**Commission Members Present:** Gil Blinn, Kyle Davies, Cy Field, Barbara Keller, and Ann Palmer.

**Staff Present:** Dona Wuthnow, Katie McLane, Sarena Schumacher, and Kathryn Hansen.

**Guests:** Jeff Struthers, prospective Commission member.

Chair Kyle Davies called the meeting to order at 10:49 a.m. in the picnic shelter at Shaw County Park.

**Approval of Agenda:** Cy requested that discussion about Bylaws and the Finance Officer position be deferred to the August agenda. The agenda was approved with that change.

**Approval of minutes:** Minutes of the June 17, 2010 regular meeting were approved with no corrections.

**Correspondence:** Dona read a letter from Donald and Susan Norman about the disposition of the cannon at Odlin Park. Ann offered to contact the Lopez Cemetery.

**Officer / Committee Reports:** Either Kyle or Cy will contact the Prosecuting Attorney's office about the necessity of Bylaws.

Kyle spoke about the transition of the Parks & Rec Commission Chair. He stated his goal to enhance the relevance of the Parks & Rec Commission and urged members to consider how to best accomplish this.

**Open Forum:** None.

### **Financial Report:**

- June Budget Summary. Dona observed that revenue continues to be healthy, and reservations are helping to fill the campgrounds. Barbara asked what the budgeted \$40,160 capital revenue was for. Dona replied that it is for the Odlin Renovation project – archaeological report, wages, and the design and engineering consultant.
- 2011 Budget Call. The budget call is due August 19. Kyle offered to sit down with Dona to review the combined Parks/Fair budget.

### **Parks and Recreation Director's Report** (e-mailed prior to meeting):

- SJCP staffing. The fulltime Park Aide quit on the morning of July 3. Staff filled in, and all are doing well. Dona commended Joe for his handling of the matter. The part-time Park Aide moved into the full time position and a new part-time aide was hired.
- Parks, Trails, and Natural Areas Plan. The draft plan is due July 19 and will contain a detailed capital facilities plan and funding options. Dona fielded questions regarding maps and areas of opportunity.
- Eastsound Village Green.
- SJ Park vessel launch program. Commission members support audio recording of the training script for customer self-service.
- Shaw Park – Reef Net Point.

*Approved at the August 19, 2010 regular Parks & Recreation Commission meeting.*

**Old Business:**

- Odlin Park Renovation Project. Members perused the displays. Dona gave an overview of the public process to date, including the June 30 meeting, post-meeting publicity, integrating public comments, continuing design work, and the comment blog on the Parks website. Dona is scheduled to present the renovation plan to the County Council on July 20 on Lopez Island.

Members Keller and Palmer voiced dissatisfaction over the headline, “Return the Grant for Odlin Park Improvements?”

Dona explained the site analysis and design options. The ballfield is not used for regulation softball on a regular basis, but is used for other recreational activities. Dona observed that Option G is a great solution, but is not within the budget, requiring acres of wetland mitigation. Traffic calming solutions have been offered as an alternative to building a new road. Dona estimates 15 months to construct day use, road, ballfield, and lower campground elements, adding that we need to make progress on the project and intends to move forward with the group camp as soon as possible. There was discussion about the two group site options. Dona explained that those campsites serve the dual purpose of a group camp area and use as individual campsites when not in use by groups. It is imperative that the unique and sensitive trees in that area be retained.

**MOTION:** Barbara K. moved to recommend to the County Council that permitting and construction of the group campground portion of the project be initiated. Motion seconded by Gil B. The motion passed unanimously.

Dona conjectured that there may be stormwater funding available for Option G. Barbara suggested that they may be tribal funding available.

**New Business:**

- None.

**Announcements.** The next meeting will be August 19 at Odlin County Park.

Dona will be on vacation July 21-July 30 and then at ALEA meetings August 2-4.

**Adjournment:**

There being no further business, the meeting was adjourned at 11:46 am.

Respectfully submitted,

Kathryn Hansen  
Recording Secretary



## Director's Report to the Parks & Recreation Commission

July 15, 2010

The following is a summary update of relevant Park Department happenings since the last PRC meeting that are not included on the agenda discussion items.

San Juan Park Staffing- We have had a change in seasonal staff since your last meeting. Mike Walliman is now the full time Park Aide, and Sheryl Bryner is the  $\frac{1}{2}$  time Park Aide. Both employees bring strong skill sets and are performing well in their new positions.

SJCP vessel launch permit program - We are working on a new version of the program presentation that has a pre-recorded script. This could be very valuable when the volunteers thin out in September. I plan to have an in-depth discussion of the program pros and cons during your September meeting as we plan for 2011.

Parks Trails and Natural Areas Plan - Steve Duh, representing TPL, gave a nice presentation to the council on Tuesday. Kyle attended from the PRC. There were few questions from the council. I believe you all received the PowerPoint presentation from Kathryn. The draft document will be ready for release by next Monday. I'll e-mail you the link when it's available, so you can review. I would like to suggest you add this to the August meeting agenda where we can discuss your comments and you can formulate a recommendation to the Council. We plan to start the adoption process of the final document in September.

Eastsound Village Green - We received a few complaints about the condition of the restrooms last month during a time that the contractor was recovery from a serious hand injury. I believe the issues have been resolved, but I would love to have a report from anyone who's dropped by the park lately.

Draft Parks/Fair Ordinance - The Council will start their process for adoption the ordinance at the July 20th meeting on Lopez. A public hearing will likely be set at that time.

Shaw Park - Reef Net Point - A police report was filed when the staff discovered vandalism and theft of the new chain across the Reef Point access road. A poster notifying the community that the road would become pedestrian/bike only was placed on the kiosk at the ferry landing for over a month before the chain was installed. A second chain was installed and so far is holding its place. We opted for a padlocked chain due to cost and to allow fire department access if needed.