

ORDINANCE NO. 22 - 2010

AN ORDINANCE TO COMBINE THE PARKS AND RECREATION DEPARTMENT AND THE FAIR DEPARTMENT INTO ONE DEPARTMENT AND REPEALING SJCC 2.36.010, 2.36.020, 2.36.030, 2.36.040 and 2.36.050 (PARKS DEPARTMENT)

BACKGROUND

- A. The San Juan County Council desires to combine the Parks and Recreation Department and the Fair Department into one department.
- B. The County conducted a duly advertised public hearing and has received public testimony.

NOW, THEREFORE, BE IT ORDAINED by the County Council of San Juan County, state of Washington, as follows:

Section 1. The San Juan County Code chapter 2.40 shall be entitled:

PARKS, AND RECREATION AND FAIR DEPARTMENT

Section 2. San Juan County Code Chapter 2.40.010 and Ordinance 13-2008, Section 2 are amended as follows:

2.40.010 Parks, and recreation and fair department established.

The County council hereby establishes within the executive branch an administrative department called the parks, and recreation and fair department. The County administrator may take any preliminary or transitional steps necessary for the formation of the department and the implementation of this chapter.

Section 3. San Juan County Code Chapter 2.40.020 and Ordinance 13-2008, Section 3 are hereby amended as follows:

2.40.020 Director appointment.

A. After receiving the recommendations from the parks and recreation commission and the fair board, the County administrator shall appoint a director of the parks, recreation and fair department, subject to confirmation by a majority of the County council. The director's duties shall include management oversight and administration of all department activities. The director will be appointed for an indefinite period and shall serve, as do all County department heads, at the will of the County administrator.

B. It is the responsibility of the director to hire department staff in accordance with the personnel policies and procedures of the County and any other applicable laws and regulations. (Ord. 13-2008 § 3)

NEW SECTION. Section 4. A new section of the San Juan County Code shall be added to read as follows:

Manager of County Fair & Events Appointment

After first consulting the County fair board, the director of the parks, recreation and fair department shall appoint a manager of the County fair, subject to confirmation by the County administrator. The fair & events manager's duties shall include oversight and administration of all fair division activities. The fair manager will be appointed for an indefinite period and shall serve at the will of the director.

Section 5. San Juan County Code and Ordinance 13-2008, Section 4, are hereby amended to read as follows:

2.40.030 Duties of parks and recreation department.

The parks and recreation and fair department shall be responsible for the administration of all parks, the county fairgrounds and the county fair event, along with the operation of recreational programs and other duties as may be assigned.

Section 6. San Juan County Code and Ordinance 13-2008, Section 5, are hereby amended to read as follows:

2.40.040 Parks and recreation commission Advisory Boards.

A. County parks are a community service provided at many sites on the four ferry-served islands, and the annual County fair is a community service provided annually at the County fairgrounds. The County fairgrounds is a site that serves as both an urban park and a collective facility for the County fair and other community events. The consolidated department would benefit by two advisory boards: one for parks and recreation, and a second one for the County fair.

B. Parks and Recreation Commission

A-1. The County council hereby establishes a parks and recreation commission which shall serve in an advisory capacity to the parks, and recreation and fair department on matters pertaining to the acquisition and management of park property and the activities and programs of the County parks.

B-2. The parks and recreation commission shall consist of seven members appointed by a majority of the County council, who shall be registered voters and reside as follows: two persons on Orcas Island; two persons on San Juan Island, two persons on Lopez Island, one person on Shaw Island. Terms shall be staggered so that approximately one-third shall expire every other year. All terms of office shall be for six years. All appointments

for the purpose of filling vacancies shall be for the remaining portion of the unexpired term.

3. Policy and budget matters brought before the County council relating to the parks and recreation division of the parks, recreation and fair department shall have received the review of the parks and recreation commission.

~~C-4.~~ The parks and recreation commission shall meet at least monthly. At least once a year, the parks and recreation commission shall hold a joint meeting with the County fair board to discuss matters of mutual interest.

~~D-5.~~ In conducting its business, the parks and recreation commission shall follow the Uniform Business Rules, including the Rules of Procedure, unless other rules have been duly adopted by the County council. (Ord. 13-2008 § 5)

C. County Fair Board

1. The County council hereby establishes a fair board which shall serve in an advisory capacity to the parks, recreation and fair department on matters pertaining to the acquisition and management of the fairgrounds and the activities and programs on the County fairgrounds.

2. A County fair board is formed composed of nine members, one who resides in each school district within the County and five members at large, who shall be appointed by the County council to serve without compensation. Written recommendations of the fair board shall be delivered to the County council for consideration when filling a vacancy. All terms of office shall be for a period of three years and shall expire on the last day of December in any given year, and terms shall be staggered so that one-third of the membership expires in each year. The County fair board shall serve in an advisory capacity to the fair manager.

3. All appointments for the purpose of filling vacancies shall be for the unexpired portion of the vacant position.

4. Policy and budget matters brought before the County council relating to the County fair division of the parks, recreation and fair department shall have received the review of the County fair board.

5. The County fair board shall meet at least monthly. At least once a year, the County fair board shall hold a joint meeting with the parks and recreation commission to discuss matters of mutual interest.

6. In conducting its business, the County fair board shall follow the Uniform Business Rules, including the Rules of Procedure, unless other rules have been duly adopted by the County council. (Ord. 9-2008 § 5; Ord. 2-1994; Res. 84A-1991; Res. 134-1988; Res. 25-1988).

Section 7. San Juan County Code 2.40.050 and Ordinance 13-2008, Section 6, are hereby amended to read as follows:

2.40.050 Continuity and transfer to department.

A. All employees, contracts, and operations and assets existing under the former County fair department and County parks and recreation department parks and recreation board and prior to the effective date of the ordinance codified in this chapter (April 11, 2008) shall be transferred to the County parks, and recreation and fair department and be continued without interruption.

B. The existing County Parks Fund (Fund 1091) shall be re-named the Parks and Fair Fund. The fund shall be managed by the director of the parks, recreation and fair department.

~~BC. Monies contained in, and appropriated to, the County parks fund pursuant to RCW 36.68.070 shall be transferred from the former parks and recreation board department to remain in a "County parks and recreation account" appropriate accounts within the parks, and recreation and fair department parks and fair fund in the same amounts and categories. Control of monies and projects in the parks improvement fund shall be transferred from the former parks and recreation board department to the parks, and recreation and fair department. Into this account fund fund shall be placed the any allocation as the County council may annually appropriates to for the parks and recreation department, together with miscellaneous revenues derived from the operation of parks, playgrounds and other recreational facilities, as well as grants, gifts and bequests for park and recreational purposes. All balances remaining in the account fund fund at the end of the year shall be carried over in such account fund fund to the succeeding year.~~

~~CD. Monies contained in, and appropriated to, the existing County fair fund (Fund 1081) shall be transferred from the former County fair department fund to a "County park" appropriate accounts within the parks, recreation and fair department fund in the same amounts and categories. Also into this fund shall be placed any allocation the County council may annually appropriate for the county fair, together with miscellaneous revenues derived from the operation of the fair, as well as grants, gifts and bequests for fair purposes. All balances remaining in the fund at the end of the year shall be carried over in such fund to the succeeding year. Control of monies and projects in the fair improvement fund shall be transferred from the former fair department to a fair improvement account of the County parks, fair and recreation department.~~

~~E. The existing County fair fund (Fund 1081) is authorized to be closed following transfer of its monies to the parks and fair fund. C. All members of the former parks and recreation board shall continue in their terms and offices as members of the parks and recreation commission until such time as their terms of office would have ordinarily expired.~~

~~D. Policy and budget matters brought before the County council relating to the parks and recreation department shall have received the review of the parks and recreation commission. (Ord. 13-2008 § 6)~~

Section 8. San Juan County Code 2.40.060 and Ordinance 13-2008, Section 24, are hereby amended to read as follows:

2.40.060 Policy manual adopted.

The County council hereby adopts the policy manual attached as Exhibit A* to this ordinance codified in this chapter as the first rules of the park parks, recreation and fair department. The County administrator is authorized to promulgate such additional rules as are necessary for the effective operations of the parks, recreation and fair parks department after consideration of such rules and recommendation of the parks and recreation commission and fair board for their respective division. (Ord. 13-2008 § 24)

* Code reviser's note: Exhibit A to Ord. 13-2008 is on file in the office of the County council.

Section 9. Repealer. San Juan County Code Section 2.36.010, 2.36.020, 2.36.030, 2.36.040 and 2.36.060 and Ordinance 9-2008 are hereby repealed.

Section 10. Effective Date.

This Ordinance is effective on the 10th working day after adoption.

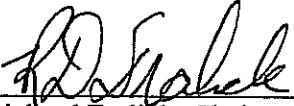
Section 11. Codification.

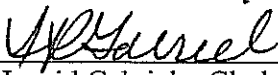
Section 1-9 will be codified.

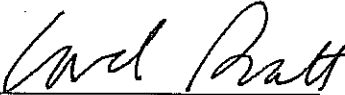
ADOPTED this 10TH day of AUGUST 2010.

**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

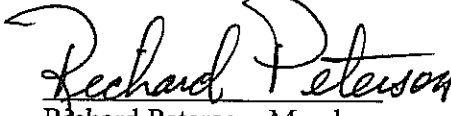
ATTEST: Clerk of the Council


Richard Fralick, Chair
District 4, Orcas West/Waldron

By: 
Ingrid Gabriel - Clerk
Date: Aug 10, 2010

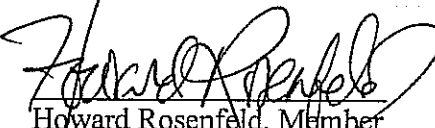

Lovel Pratt, Vice-Chair
District 1, San Juan South

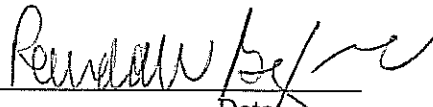
REVIEWED BY COUNTY
ADMINISTRATOR

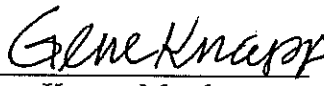

Richard Peterson, Member
District 2, San Juan North

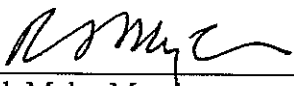

Pete Rose Date: 8-5-10

APPROVED AS TO FORM ONLY
RANDALL K. GAYLORD


Howard Rosenfeld, Member
District 3, Friday Harbor

By: 
Date: 8/5/2010


Gene Knapp, Member
District 5, Orcas East


Bob Myhr, Member
District 6, Lopez/Shaw