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MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
TUESDAY, OCTOBER 11, 2016

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

09:02 AM CALL TO ORDER & FLAG SALUTE

Council Chair Stephens called the meeting to order at 09:02 AM. Present: Council Members Jamie Stephens, Bob Jarman and Rick Hughes, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel and interested members of the public.

New Employee Introduction: Senior Services Manager Wendy Stevens introduced new Aging and Family Case Coordinator Delphina Liles, Department of Health & Community Services.

Approval of Minutes:

MOVED by Mr. Jarman, seconded by Mr. Hughes to approve the minutes of Tuesday, September 27, 2016 as written. ALL AYES; MOTION CARRIED.

MOVED by Mr. Hughes, seconded by Mr. Jarman to approve the minutes of Monday, October 3, 2016 as amended. ALL AYES; MOTION CARRIED.

Approval of Consent Agenda:

MOVED by Mr. Hughes, seconded by Mr. Jarman to approve the Consent Agenda of Tuesday, October 11, 2016:

COUNCIL MOVES TO APPROVE THE FOLLOWING:

A. **Budget Items:**

The Auditor's office requests approval of payroll expenditures and associated benefit expenditures for the pay period ending **09/23/2016.**

PAYROLL GROSS: \$ 1,278,790.56
EMPLOYER BENEFITS: \$ 603,623.45

The Auditor's office requests approval for the following warrants issued the week of **September 19, 2016:**

- Warrant #175266 – 175370 County claims in the amount of \$116,495.01
- Warrant #175371 – 175375 Public Works CC claims in the amount of \$6,372.37
- Warrant #175376 – 175401 Public Works claims in the amount of \$65,415.15
- Warrant #175402 – 175409 Vet Assist claims in the amount of \$1,860.00

50 The Auditor's office requests approval for the following warrants issued the week of
51 **September 26, 2016:**

- 52 • Warrant #175410 County Prosecutor claims in the amount of \$290.00
- 53 • Warrant #175596 – 175651 County claims in the amount of
54 \$79,206.56
55 Plus, use tax in the amount of \$37.17 for total expenditures of \$79,243.73
- 56 • Warrant #175652–175670 Public Works claims in the amount of
57 \$76,489.21

58
59 **B. Miscellaneous:** Council's Approval for the Board of Equalization to Convene

60
61 **ALL AYES; MOTION CARRIED**

62
63 **Approval of Correspondence:**

64
65 **MOVED by Mr. Jarman, seconded by Mr. Hughes to approve a letter to the Whidbey**
66 **Island Naval Air Station showing the populated areas on Lopez Island, requesting that**
67 **the base knows where they are, and to avoid them when possible during training**
68 **exercises. ALL AYES; MOTION CARRIED.**

69
70 **Citizens Access:** The following citizens offered comments: Janet Alderton

71
72 **09:15 AM PUBLIC HEARINGS:** To Consider Adopting an Ordinance Regulating the
73 Distribution of Single-Use Carry-Out Bags in Retail Establishments – Mark
74 Herrenkohl, Solid Waste Program Administrator
75 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid
76 Gabriel, Deputy Prosecutor Jon Cain and interested members of the public,
77

78 Chair Stephens opened the public hearing to adopt an Ordinance Regulating the
79 Distribution of Single-Use Carry-Out Bags in Retail Establishments. Mr. Herrenkohl presented
80 the Ordinance and he and Deputy Prosecutor Jon Cain answered Council's questions.

81
82 Chair Stephens opened public testimony. The following citizens offered testimony: Megan
83 Dethier, Janet Alderton, Shireene Hale and Katie Fleming.

84
85 Chair Stephens closed public testimony with the right to reopen. After discussion, the Council
86 took the following actions:

- 87
88 **1. MOVED by Mr. Hughes, seconded by Mr. Jarman to remove under Section 3.**
89 **Exemptions the removal of the entire paragraph (A)(1): "Single-use plastic**
90 **carryout bags may be distributed by retail establishments for the purpose of**
91 **safeguarding public health and safety during the transportation of prepared take-**
92 **out foods and prepared liquids intended for consumption away from the**
93 **premises." ALL AYES; MOTION CARRIED.**
- 94
95 **2. MOVED by Mr. Stephens, seconded by Mr. Jarman eliminate Section 3.**
96 **Exemptions the entirety of (C). ALL AYES; MOTION CARRIED.**

97
98 **3. MOVED by Mr. Stephens, seconded by Mr. Hughes to add in new Section 3.**
99 **Exemptions (B) after the words “...for up to a one-year period...” the words**
100 **“...beyond the effective date of this ordinance... ALL AYES; MOTION CARRIED.**
101

102 **4. MOVED by Mr. Stephens, seconded by Mr. Hughes to continue the public hearing**
103 **to Tuesday, October 25, 2016 at 9:15 AM. ALL AYES; MOTION CARRIED.**
104

105 **10:10 AM ACTION:** Fire Marshal Services Interlocal Agreement – Erika Shook, Director
106 Community Development
107

108 Ms. Shook presented the Agreement and answered Council’s questions. After discussion, the
109 Council took the following action:
110

111 **MOVED by Mr. Hughes, seconded by Mr. Stephens to approve an Interlocal Agreement**
112 **between San Juan County and San Juan County Fire Protection District No. 2 for**
113 **Assistant Fire Marshal Services. ALL AYES; MOTION CARRIED.**
114

115 **10:20 AM ACTION:** Lodging Tax Advisory Committee Grant Award Recommendations –
116 Rick Hughes, Council Vice Chair
117

118 Mr. Hughes presented the Recommendations and answered Council’s questions. After
119 discussion, the Council took the following actions:
120

121 **MOVED by Mr. Hughes, seconded by Mr. Stephens to approve an allocation of \$80k**
122 **from the promotional 2% go to the Chambers of Commerce with \$25K to be split evenly**
123 **between Lopez, San Juan and Orcas Chambers of Commerce, and the remaining \$5k to**
124 **be allocated based on an agreement with the Chambers. ALL AYES; MOTION CARRIED.**
125

126 **MOVED by Mr. Hughes, seconded by Mr. Jarman to approve the 2017 Lodging Tax**
127 **application requests as altered for both the facilities and the additional promotional**
128 **money, holding \$11,550 in reserve for the facilities 2% account, and \$51,010 in the**
129 **promotional account, plus whatever money is sorted out from the Auditor if there is**
130 **more. ALL AYES; MOTION CARRIED.**
131

132 **10:45 AM COUNCIL MEMBER & COUNTY MANAGER UPDATES**
133

134 **Mr. Stephens:** Reported that a meeting with the U.S. Coast Guard and Bureau of Land
135 Management is being held October 12 at the Grange at 4:00 to discuss planned improvements
136 to the Cattle Point Lighthouse. Mr. Stephens cancelled the Monday, October 17 and the
137 Monday, November 7 meeting due to conflicts.
138

139 **Mr. Hughes:** Attending an Eastsound Planning & Review Committee meeting followed by a
140 visioning meeting on Orcas, Thursday, October 14; State Parks also holding a meeting on
141 October 14 regarding building modifications on Mt. Constitution; giving a “Direct flights to
142 Canada” presentation on October 20th in Surrey, B.C.
143

144 **Mr. Thomas (County Manager)**: reported that the preconstruction meeting for Washington
145 State Ferries ADA access at Orcas Landing is scheduled for today.

146

147 **11:57 PM ADJOURN**

148

149 **Chair Stephens adjourned the meeting,**

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COUNTY COUNCIL

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SAN JUAN COUNTY, WASHINGTON

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155 **These Minutes were approved and signed on October 25, 2016. The original document is retained in the**
156 **Council's permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.**