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**MEETING MINUTES**  
**SAN JUAN COUNTY (SJC), WASHINGTON**  
**COUNTY COUNCIL**  
**MONDAY, NOVEMBER 14, 2016**

**Legislative Hearing Room, 55 Second Street, Friday Harbor, WA**

**09:04 AM    CALL TO ORDER & FLAG SALUTE**

Council Chair Stephens called the meeting to order at 09:04 AM. Present: Council Members Jamie Stephens, Bob Jarman and Rick Hughes, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel and interested members of the public.

**Citizens Access:** The following citizens offered comments: none.

**09:05 AM    ACTION:** To Approve a Resolution of the San Juan County Council Making a Declaration of Substantial Need for the Purposes of Setting the Limit Factor for the Property Tax Levy for Land Conservation Futures for 2016 – Mike Thomas, County Manager

Mr. Thomas presented the Resolution and answered Council’s questions. After discussion, the Council took the following action:

**MOVED by Mr. Jarman, seconded by Mr. Hughes to approve a Resolution of the San Juan County Council Making a Declaration of Substantial Need for the Purposes of Setting the Limit Factor for the Property Tax Levy for Land Conservation Futures for 2016. ALL AYES; MOTION CARRIED.**

**09:10 AM    ACTION:** To Approve a Resolution of the San Juan County Council Making a Declaration of Substantial Need for Purposes of Setting the Limit Factor for the Property Tax Levy for County Roads for 2017 – Mike Thomas, County Manager

Mr. Thomas presented the Resolution and answered Council’s questions. After discussion, the Council took the following action:

**MOVED by Mr. Jarman, seconded by Mr. Hughes to approve a Resolution of the San Juan County Council Making a Declaration of Substantial Need for Purposes of Setting the Limit Factor for the Property Tax Levy for County Roads for 2017. ALL AYES; MOTION CARRIED.**

**09:12 AM    ACTION:** To Approve a Resolution of the San Juan County Council Making a Declaration of Substantial Need for Purposes of Setting the Limit Factor for the Property Tax Levy for County Current for 2017 – Mike Thomas, County Manager

Mr. Thomas presented the Resolution and answered Council’s questions. After discussion, the Council took the following action:

51 **MOVED by Mr. Jarman, seconded by Mr. Hughes to Approve a Resolution of the San**  
52 **Juan County Council Making a Declaration of Substantial Need for Purposes of Setting**  
53 **the Limit Factor for the Property Tax Levy for County Current for 2017. ALL AYES;**  
54 **MOTION CARRIED.**

55  
56 **PUBLIC HEARINGS:**

57  
58 **09:18 AM** To Adopt an Ordinance of San Juan County, Washington Adopting an Annual  
59 Budget for the Year 2017 and Setting Forth the Estimated Revenues and  
60 Appropriations: Mike Thomas, County Manager; Milene Henley, Auditor  
61 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid  
62 Gabriel

63  
64 Chair Stephens opened the public hearing to adopt the proposed Ordinance. Ms. Henley and  
65 Mr. Thomas presented the Ordinance and answered Council's questions.

66  
67 Chair Stephens opened public testimony. The following citizens offered testimony: Shireene  
68 Hale.

69  
70 Chair Stephens closed public testimony with the right to reopen. After discussion, the Council  
71 took the following action:

72  
73 **MOVED by Mr. Hughes, seconded by Mr. Jarman to continue the public hearing to**  
74 **Adopt an Ordinance of San Juan County, Washington Adopting an Annual Budget for**  
75 **the Year 2017 and Setting Forth the Estimated Revenues and Appropriations to**  
76 **Tuesday, November 29, 2016 beginning at 9:15 AM. ALL AYES; MOTION CARRIED.**

77  
78 **09:35 AM** To Adopt an Ordinance of San Juan County, Washington Setting the Property  
79 Tax Levy for Land Conservation Futures for 2017 – Mike Thomas, County  
80 Manager; Milene Henley, Auditor  
81 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid  
82 Gabriel

83  
84 Chair Stephens opened the public hearing to adopt the proposed Ordinance. Ms. Henley and  
85 Mr. Thomas presented the Ordinance and answered Council's questions.

86  
87 Chair Stephens opened public testimony. The following citizens offered testimony: none.

88  
89 Chair Stephens closed public testimony with the right to reopen. After discussion, the Council  
90 took the following action:

91  
92 **MOVED by Mr. Hughes, seconded by Mr. Jarman to adopt an Ordinance of San Juan**  
93 **County, Washington Setting the Property Tax Levy for Land Conservation Futures for**  
94 **2017. ALL AYES; MOTION CARRIED.**

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99 **10:04 AM** To Adopt an Ordinance of San Juan County, Washington Setting the Property  
100 Tax Levy for **County Roads** for 2017 – Mike Thomas, County Manager; Milene  
101 Henley, Auditor  
102 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid  
103 Gabriel  
104

105 Chair Stephens opened the public hearing to adopt the proposed Ordinance. Ms. Henley and  
106 Mr. Thomas presented the Ordinance and answered Council's questions.  
107

108 Chair Stephens opened public testimony. The following citizens offered testimony: none.  
109

110 Chair Stephens closed public testimony with the right to reopen. After discussion, the Council  
111 took the following action:  
112

113 **MOVED by Mr. Jarman, seconded by Mr. Hughes to adopt an Ordinance of San Juan**  
114 **County, Washington Setting the Property Tax Levy for County Roads for 2017. ALL**  
115 **AYES; MOTION CARRIED.**  
116

117 **10:06 AM** To Adopt an Ordinance of San Juan County, Washington Setting the Property  
118 Tax Levy for **Current Expense** for 2017 – Mike Thomas, County Manager;  
119 Milene Henley, Auditor  
120 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid  
121 Gabriel  
122

123 Chair Stephens opened the public hearing to adopt the proposed Ordinance. Ms. Henley and  
124 Mr. Thomas presented the proposed Ordinance and answered Council's questions.  
125

126 Chair Stephens opened public testimony. The following citizens offered testimony: none.  
127

128 Chair Stephens closed public testimony with the right to reopen. After discussion, the Council  
129 took the following action:  
130

131 **MOVED by Mr. Hughes, seconded by Mr. Jarman to adopt an Ordinance of San Juan**  
132 **County, Washington Setting the Property Tax Levy for Current Expense. ALL AYES;**  
133 **MOTION CARRIED.**  
134

135 **10:08 AM** To Adopt an Ordinance re: San Juan County Sheriff Fee Schedules, Repealing  
136 Ordinance 02-2011 – Mike Thomas, County Manager  
137 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid  
138 Gabriel  
139

140 Chair Stephens opened the public hearing to adopt the proposed Ordinance. Mr. Thomas  
141 presented the Ordinance and answered Council's questions.  
142

143 Chair Stephens opened public testimony. The following citizens offered testimony: none.  
144

145 Chair Stephens closed public testimony with the right to reopen. After discussion, the Council  
146 took the following action:

147 **MOVED by Mr. Jarman, seconded by Mr. Hughes to adopt an Ordinance Regarding San**  
148 **Juan County Sheriff Fee Schedules, Repealing Ordinance 02-2011. ALL AYES; MOTION**  
149 **CARRIED.**

150  
151 **10:11 AM ACTION:** To Approve a Resolution Establishing a Revised Sheriff's Office Fee  
152 Schedule – Mike Thomas, County Manager  
153

154 Mr. Thomas presented the proposed Resolution and answered Council's questions. After  
155 discussion, the Council took the following action:  
156

157 **MOVED by Mr. Jarman, seconded by Mr. Hughes to approve a Resolution Establishing a**  
158 **Revised Sheriff's Office Fee Schedule. ALL AYES; MOTION CARRIED.**

159  
160 **10:26 AM DISCUSSION:** A Resolution of San Juan County, Washington, Approving the  
161 2017 Annual Capital Budget and the Six-Year Capital Improvement Plan  
162 (CIP) (2nd touch) – Kim Herrenkohl, Deputy Auditor  
163

164 Ms. Herrenkohl presented the proposed Resolution and answered Council's questions.  
165

166 **10:28 AM DISCUSSION:** Final 2016 Budget Amendments Ordinance (1<sup>st</sup> touch) – Kim  
167 Herrenkohl, Deputy Auditor  
168

169 Ms. Herrenkohl presented the proposed Ordinance and answered Council's questions. After  
170 discussion, the Council took the following action:  
171

172 **MOVED by Mr. Hughes, seconded by Mr. Stephens to set a public hearing to adopt the**  
173 **final 2016 Budget Amendments for Tuesday, December 6, 2016 at 9:15. ALL AYES;**  
174 **MOTION CARRIED.**

175  
176 **10:44 AM DISCUSSION:** Low Income Housing Awards – Mark Tompkins, Director Health &  
177 Community Services  
178

179 Mr. Tompkins presented the proposed Awards and answered Council's questions. After  
180 discussion, the Council took the following action:  
181

182 **MOVED by Mr. Jarman, seconded by Mr. Hughes to approve the recommendation of the**  
183 **Housing Bank Commission for the 2016 Very Low Income Housing Grant Awards. ALL**  
184 **AYES; MOTION CARRIED.**

185  
186 **10:53 AM DISCUSSION:** Third Quarter Report – Milene Henley, Auditor  
187

188 Ms. Henley presented the Report and answered Council's questions.  
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195 **11:26 AM ACTION:** To Approve a Resolution re: the Recommendation from the Law &  
196 Justice Council Amending the Courthouse Security Plan – Mellissa Derksema,  
197 District Court Administrator  
198

199 Ms. Derksema and Judge Don Eaton presented the proposed Resolution and answered  
200 Council's questions. The Council agreed to postpone approval until the November 29 Council  
201 meeting to allow time to review additional information.  
202

203 **11:26 AM DISCUSSION & ACTION:** Department of Community Development Fee  
204 Schedule (1<sup>st</sup> touch) – Mike Thomas, County Manager  
205

206 Mr. Thomas presented the Schedule and answered Council's questions. After discussion, the  
207 Council took the following action:  
208

209 **MOVED by Mr. Hughes, seconded by Mr. Jarman to schedule a public hearing to**  
210 **consider an Ordinance Regarding San Juan County Community Development Fee**  
211 **Schedules, Repealing Portions of Ordinance 19-2014, Ordinance 14-213 and Ordinance**  
212 **54-2008 for Tuesday, December 6, 2016 at 10:45 AM on Lopez Island. ALL AYES;**  
213 **MOTION CARRIED.**  
214

215 **11:50 AM COUNCIL MEMBER & COUNTY MANAGER UPDATES**  
216

217 **Mr. Hughes:** Met with Transportation Director of King County to discuss their passenger ferry  
218 levy; asked Council to bring forward a Resolution requesting that Washington State Ferries  
219 dock an interisland ferry overnight in Friday Harbor to comply with the County's emergency  
220 management plan.  
221

222 **Mr. Jarman:** Will attend a Building Advisory Committee next week.  
223

224 **Mr. Thomas (County Manager):** Will attend the Washington State Association of Counties  
225 conference in Spokane beginning November 15, followed by a meeting of the Risk Pool  
226 executive board on Friday.  
227

228 **11:53 AM ADJOURN**  
229

230 Chair Stephens adjourned the meeting.  
231

232 \*\*\*\*\*

233 COUNTY COUNCIL  
234 SAN JUAN COUNTY, WASHINGTON  
235

236 These Minutes were approved and signed on November 29, 2016. The original document is retained in the  
237 Council's permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.  
238