

1 **MEETING MINUTES**

2 **SAN JUAN COUNTY (SJC), WASHINGTON**  
3 **COUNTY COUNCIL**  
4 **TUESDAY, NOVEMBER 8, 2016**

5  
6 **Legislative Hearing Room, 55 Second Street, Friday Harbor, WA**

7  
8 **09:01 AM CALL TO ORDER & FLAG SALUTE**  
9

10 Council Chair Stephens called the meeting to order at 09:01 AM. Present: Council Members  
11 Jamie Stephens, Bob Jarman and Rick Hughes, County Manager Mike Thomas, Clerk to the  
12 Council Ingrid Gabriel and interested members of the public.  
13

14 **Approval of Minutes:**

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16 **MOVED by Mr. Jarman, seconded by Mr. Hughes to approve the minutes of Monday,**  
17 **October 24, 2016 as written. ALL AYES; MOTION CARRIED.**

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19 **MOVED by Mr. Jarman, seconded by Mr. Hughes to approve the minutes of Monday,**  
20 **October 25, 2016 as written. ALL AYES; MOTION CARRIED.**

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22 **MOVED by Mr. Jarman, seconded by Mr. Hughes to approve the minutes of Monday,**  
23 **October 31, 2016 as written. ALL AYES; MOTION CARRIED.**

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25 **Approval of Consent Agenda:**

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27 **MOVED by Mr. Hughes, seconded by Mr. Jarman to approve the Consent Agenda of**  
28 **Tuesday, November 8, 2016:**

29  
30 **A. Budget Items:**

31 The Auditor's office requests approval for the following warrants issued the week of  
32 October 17, 2016:

- 33 • Public Works tax EFT claim in the amount of \$3,408.65
- 34 • Warrant #176344 Veteran Assist claims in the amount of \$2,250.00
- 35 • Warrant #176557 – 176561 Public Works CC claims in the amount of
- 36 \$3,829.96
- 37 • Warrant #176562 Public Works claims in the amount of \$915.08
- 38 • Warrant #176563 – 176678 County claims in the amount of \$134,180.01
- 39 Plus use tax in the amount \$323.31 for total expenditures of \$134,503.32
- 40

41 The Auditor's office requests approval for the following warrants issued the week of  
42 October 24, 2016:

- 43 • Warrant #176775 HCS CC claims in the amount of \$2,995.74
- 44 • Warrant # 176868-176869 Land Bank claims in the amount of
- 45 \$11,000.00
- 46 • Warrant #176875-176940 County claims in the amount of \$114,789.04
- 47 • Warrant #176941-176983 Public Works claims in the amount of
- 48 \$66,071.74
- 49 • Warrant #176995 HCS claims in the amount of \$1,200.00

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**B. Miscellaneous:**

- Resolution changing Custodians of Auditor’s Office Revolving Fund
- Resolution Closing the Health & Community Services – Senior Services Petty Cash Fund

**ALL AYES; MOTION CARRIED**

**Citizens Access:** The following citizens offered comments: Janet Alderton, Todd Banks. Michael Lewis.

**PUBLIC HEARINGS:**

**09:15 AM** 1. To Review Projected Revenues of the County for Budget Year 2017-  
Milene Henley, Auditor  
**Present:** Full Council, County Manager Mike Thomas, Clerk to the Council  
Ingrid Gabriel

Chair Stephens opened the public hearing to review the Revenues. Ms. Henley presented the Revenues and answered Council’s questions.

Chair Stephens opened public testimony. The following citizens offered testimony: none.

Chair Stephens closed public testimony with the right to reopen. The Council discussed the revenues; no action was required.

**09:32 AM** 2. To Adopt an Ordinance Repealing Ordinance 20-2015 and Amending San Juan County’s Comprehensive Plan Official Maps by Changing Four Parcels on Orcas Island from Rural Farm Forest 5 to Forest Resource 20 - Linda Kuller, Planning Manager  
**Present:** Full Council, Deputy Prosecuting Attorney Amy Vira, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Stephens opened the public hearing to adopt the Ordinance. Ms. Kuller and Ms. Shook presented the Ordinance and answered Council’s questions.

Chair Stephens opened public testimony. The following citizens offered testimony: Stephanie O’Day, Janet Alderton, Kyle Loring.

Chair Stephens closed public testimony with the right to reopen. After discussion, the Council took the following action:

**MOVED by Mr. Jarman, seconded by Mr. Hughes to make a correction under “G” and add the sentence, “The criteria WAC 365-190-061 Section 1 requires in part an analysis of the County-wide or regional process.” ALL AYES; MOTION CARRIED.**  
**MOVED by Mr. Hughes, seconded by Mr. Stephens to create a new letter “H” and assign “I” to what was previously “H” and to add for “H” to be “San Juan County plans to soon begin its RCW 36.70A.130 Comprehensive Plan Review, which must be completed by**

98 **June, 2018. As part of the review the County will be reviewing the resource lands on a**  
99 **county-wide basis.” ALL AYES; MOTION CARRIED.**

100  
101 **MOVED by Mr. Hughes, seconded by Mr. Jarman to add on fourth line of the letter “N” ...**  
102 **“the subject redesignation request would be more appropriately revisited when the**  
103 **County conducts the analysis of resource lands during the comprehensive Plan**  
104 **update.” ALL AYES; MOTION CARRIED.**

105  
106 Chair Stephens reopened public testimony. The following citizens offered additional  
107 comments: Stephanie O’Day, Kyle Loring, Janet Alderton.

108  
109 **MOVED by Mr. Hughes, seconded by Mr. Jarman to adopt an Ordinance Repealing**  
110 **Ordinance 20-2015 and Amending San Juan County’s Comprehensive Plan Official**  
111 **Maps by Changing Four Parcels on Orcas Island from Rural Farm Forest 5 to Forest**  
112 **Resource 20 as amended. ALL AYES; MOTION CARRIED.**

113  
114 Council requested that the following comments be included in the record: Mr. Jarman does not  
115 believe that Forest Resource is an appropriate designation or usage for the area and should  
116 be reviewed during the Comprehensive Plan Update; Mr. Hughes reiterated that the area  
117 should be designated Rural Farm Forest; Mr. Stephens is looking forward to the County-wide  
118 assessment.

119  
120 **10:05 AM** 3.To Adopt the 2016 Docket Ordinance Updating the San Juan County  
121 Comprehensive Plan Transportation Element, Adopting Amendments to  
122 Section B, Element 6 Transportation Goals and Policies, and Appendix 6  
123 Transportation, and Adopting the Parks, Trails, and Natural Areas Plan and  
124 Non-motorized Plan by into the Comprehensive Plan - Linda Kuller, Planning  
125 Manager; Erika Shook, Director Community Development  
126 **Present:** Full Council, County Manager Mike Thomas, Deputy Prosecuting  
127 Attorney Amy Vira, Project Engineer Jesse Douglas-Seitz, Land Bank Director  
128 Lincoln Bormann, Parks & Fair Director Dona Wuthnow, Environmental Health  
129 Manager Kyle Davies and Clerk to the Council Ingrid Gabriel

130  
131 Chair Stephens opened the public hearing to adopt the Ordinance. Ms. Kuller, Ms. Wuthnow,  
132 Mr. Bormann and Mr. Douglas Seitz presented the Ordinance and answered Council’s  
133 questions.

134  
135 Chair Stephens opened public testimony. The following citizens offered testimony: Janet  
136 Alderton, Kyle Loring.

137  
138 Chair Stephens closed public testimony with the right to reopen. After discussion, the Council  
139 took the following actions:

140 **MOVED by Mr. Hughes, seconded by Mr. Stephens to add on page 74, Goal #5, Section**  
141 **6 under Water Access as a second tier action item to read as follows, “...improve**  
142 **connectivity between shore access locations and existing non-motorized transportation**  
143 **networks and trail systems.” ALL AYES; MOTION CARRIED.**

144

145 **MOVED by Mr. Stephens, seconded by Mr. Jarman to add under “Findings” a new “O”.**  
146 **“This docket proposal is consistent with the Growth Management Act (GMA), the Town**  
147 **of Friday Harbor Comprehensive Plan, relevant County-wide planning policies and other**  
148 **comprehensive plan elements and development regulations with one exception. The**  
149 **amendments include updated population projections based upon the latest Office of**  
150 **Financial Management projections. Population projections throughout the**  
151 **Comprehensive Plan will be updated during the County’s periodic plan update. ALL**  
152 **AYES; MOTION CARRIED.**

153  
154 **11:03 AM** To Adopt a 2016 Docket Ordinance Amending the Deer Harbor Hamlet Plan, a  
155 Component of the Land Use Element of the San Juan County Comprehensive  
156 Plan – Colin Maycock, Planner IV, Linda Kuller, Project Manager  
157 **Present:** Full Council, County Manager Mike Thomas, Deputy Prosecutor Amy  
158 Vira, Clerk to the Council Ingrid Gabriel

159  
160 Chair Stephens opened the public hearing to adopt the Ordinance. Ms. Kuller and Mr.  
161 Maycock presented the Ordinance and answered Council’s questions.

162  
163 Chair Stephens opened public testimony. The following citizens offered testimony: Lynnette  
164 Wood.

165  
166 Chair Stephens closed public testimony with the right to reopen. After discussion, the Council  
167 took the following actions:

168  
169 **MOVED by Mr. Hughes, seconded by Mr. Jarman to add staff recommendations on page**  
170 **18 and 19 beginning with the sentence “The map may appear misleading because**  
171 **agricultural land with scattered seasonal units...” and add ”residential use.” In the**  
172 **same paragraph, after the sentence, “Combined with the substantial blowdown due to**  
173 **major storms has declined...”, adding “...grasses predominate in cleared areas.” ALL**  
174 **AYES; MOTION CARRIED.**

175  
176 **MOVED by Mr. Hughes, seconded by Mr. Jarman to add to the Deer Harbor Hamlet Plan**  
177 **a new Finding “K” with the following language, “Pursuant to the Growth Management**  
178 **Act (GMA), this docket proposal is consistent with the GMA, the Town of Friday Harbor**  
179 **Comprehensive Plan, relevant County-wide planning policies and other comprehensive**  
180 **plan elements and development regulations with two exceptions. The amendments**  
181 **include updated population projections based upon the latest Office of Financial**  
182 **Management projections. An updated land capacity analysis that will be updated during**  
183 **the County’s periodic Plan update.” ALL AYES; MOTION CARRIED.**

184  
185 **MOVED by Mr. Hughes, seconded by Mr. Jarman to Adopt the 2016 Docket Ordinance**  
186 **Updating the San Juan County Comprehensive Plan Transportation Element, Adopting**  
187 **Amendments to Section B, Element 6 Transportation Goals and Policies, and Appendix**  
188 **6 Transportation, and Adopting the Parks, Trails, and Natural Areas Plan and Non-**  
189 **motorized Plan into the Comprehensive Plan as amended during discussion. ALL**  
190 **AYES; MOTION CARRIED.**

191

192 **MOVED by Mr. Hughes, seconded by Mr. Jarman to approve a 2016 Docket Ordinance,**  
193 **Amending the Deer Harbor Hamlet Plan, a Component of the Land Use element of the**  
194 **San Juan County Comprehensive Plan including the revisions and additions approved**  
195 **during deliberations on this ordinance. ALL AYES; MOTION CARRIED.**  
196

197 **11:36 AM** 5. To Approve a Resolution re the Six-Year Transportation Improvement Plan  
198 (TIP) and Annual Construction Program – Colin Huntemer, County Engineer  
199 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council  
200 Ingrid Gabriel  
201

202 Chair Stephens opened the public hearing to adopt the Plans. Mr. Huntemer presented the  
203 Plans and answered Council's questions.  
204

205 Chair Stephens opened public testimony. The following citizens offered testimony: Kyle  
206 Loring.  
207

208 Chair Stephens closed public testimony with the right to reopen. After discussion, the Council  
209 took the following action:  
210

211 **MOVED by Mr. Hughes, seconded by Mr. Jarman to approve a Resolution adopting the**  
212 **Six-Year Transportation Improvement Plan for 2017-2022. ALL AYES; MOTION**  
213 **CARRIED.**  
214

215 **MOVED by Mr. Hughes, seconded by Mr. Jarman to approve a Resolution adopting the**  
216 **2017 Annual Construction Program. ALL AYES; MOTION CARRIED.**  
217

218 **11:48 AM** **DISCUSSION:** 2017 San Juan County Draft Budget & Levies Ordinances (2nd  
219 touch) – Mike Thomas, County Manager  
220

221 Mr. Thomas presented the Ordinances and answered Council's questions.  
222  
223

224 **12:01 PM** **DISCUSSION:** An Ordinance re San Juan County Sheriff Fee Schedules,  
225 Repealing Ordinance 02-211 (1<sup>st</sup> touch) – Kim Ott, Civil Deputy; Sheriff Ron  
226 Krebs  
227

228 Ms. Ott and Sheriff Krebs presented the draft Ordinance and answered Council's questions.  
229

230 **12:10 PM** **RECESS**  
231

232 **01:02 PM** **DISCUSSION:** Eastsound Visioning – Greg Ayers, Chair Eastsound Planning &  
233 Review Committee  
234

235 Mr. Ayers gave a presentation on the accomplishments of the Eastsound Planning & Review  
236 Committee and future objectives.  
237

238 **01:25 PM** **DISCUSSION & DELIBERATION:** 2017 Draft Budget Ordinances – Council  
239

240 Health & Community Services Director Mark Tompkins presented a PowerPoint regarding an  
241 emergency housing decision package.

242  
243 **02:00 PM DISCUSSION:** A Resolution of San Juan County, Washington, Approving the  
244 2017 Annual Capital Budget and the Six-Year Capital Improvement Plan  
245 (1st touch) – Kim Herrenkohl, Deputy Auditor  
246

247 Ms. Herrenkohl presented the Resolution and answered Council's questions.  
248

249 **02:10 PM COUNCIL MEMBER & COUNTY MANAGER UPDATES**

250  
251 **Mr. Thomas (County Manager):** Involved in continuing discussion with the National Parks  
252 Service regarding potential agreements with the County for construction and maintenance  
253 projects.  
254

255 **Mr. Hughes:** Will meet with the King County Transportation department to discuss passenger-  
256 only ferries on airport issues, securing more funding for ferries,  
257

258 **Mr. Jarman:** Attended the monthly Town of Friday Council meeting and discussed the Turn  
259 Point connector road project; attended the Housing Bank Commission meeting.  
260

261 **Mr. Stephens:** Noted that the Board of Health is meeting on Wednesday, November 9 and  
262 the Council will be attending the Washington State Association of Counties annual conference  
263 in Spokane next week.  
264

265 **Ms. Gabriel (Clerk to the Council):** Advisory Committee Appointments/ Reappointments:  
266

267 **MOVED by Mr. Stephens, seconded by Mr. Hughes to appoint Ken Carrasco Position 11**  
268 **(Orcas Island), Craig Wingert Position 12 (Orcas Island), and Laura Severson Position 9**  
269 **(San Juan Island) to the Marine Resources Committee all for a term of four years. ALL**  
270 **AYES; MOTION CARRIED.**  
271

272 Chair Stephens asked Council's agreement to write a letter of support for the Lopez Island  
273 public swimming pool project.  
274

275 **02:25 PM EXECUTIVE SESSIONS:**  
276

277 At 02:25, Council Chair Stephens announced that the Council would be holding **executive**  
278 **sessions To Discuss with Legal Counsel Litigation or Potential Litigation pursuant to**  
279 **RCW 42.30.110(1)(i) and To Discuss Real Property Acquisition or Lease pursuant to**  
280 **RCW 42.30.110 (1)(c)** estimated to last 60 minutes in total.  
281

282 To Discuss with Legal Counsel Litigation or Potential Litigation pursuant to RCW  
283 42.30.110(1)(i)

284 **Present:** Council, Deputy Prosecuting Attorney Amy Vira, County Manager Mike Thomas,  
285 Land Bank Director Lincoln Bormann and Clerk to the Council Ingrid Gabriel.  
286

287 To Discuss Real Property Acquisition or Lease pursuant to RCW 42.30.110 (1)(c)  
288 **Present:** Council, Deputy Prosecuting Attorney Amy Vira, Deputy Prosecuting Attorney Amy  
289 Vira, County Manager Mike Thomas, Land Bank Director Lincoln Bormann and Clerk to the  
290 Council Ingrid Gabriel

291  
292 The session ended at 03:05 for a total time of 40 minutes.

293  
294 **No Action was taken.**

295  
296 Ms. Gabriel stepped out of the hearing room and announced that the executive sessions had  
297 ended. Ms. Stephens called the meeting back into regular session.

298  
299 **03:08 PM      ADJOURN**

300  
301 Chair Stephens adjourned the meeting.

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COUNTY COUNCIL  
SAN JUAN COUNTY, WASHINGTON

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306 **These Minutes were approved and signed on November 29, 2016. The original document is retained in the**  
307 **Council’s permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.**

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