

1 **MEETING MINUTES**

2 **SAN JUAN COUNTY (SJC), WASHINGTON**
3 **COUNTY COUNCIL**
4 **TUESDAY, JANUARY 24, 2017**

5
6 **Legislative Hearing Room, 55 Second Street, Friday Harbor, WA 98250**

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8 **09:02 AM CALL TO ORDER & FLAG SALUTE**
9

10 Council Chair Hughes called the meeting to order at 09:02 AM. Present: Council Members Rick
11 Hughes, Bill Watson and Jamie Stephens; County Manager Mike Thomas, Clerk to the Council
12 Ingrid Gabriel and interested members of the public.
13

14 **New Employee Introductions:**

15 Health and Human Services Director Mark Tompkins introduced Ryan Page, Affordable
16 Housing Coordinator.
17

18 **Approval of Minutes:**
19

20 **MOVED by Mr. Stephens, seconded by Mr. Watson to approve the minutes of Tuesday,**
21 **January 10, 2017 as written. ALL AYES; MOTION CARRIED.**
22

23 **MOVED by Mr. Stephens, seconded by Mr. Watson to approve the minutes of Friday,**
24 **January 13, 2017 as written. ALL AYES; MOTION CARRIED.**
25

26 **Approval of Consent Agenda:**
27

28 **MOVED by Mr. Watson, seconded by Mr. Stephens to approve the Consent Agenda of**
29 **Tuesday, January 24, 2017:**
30

31 **A. Budget Items:**

32 The Auditor's office requests approval for the following warrants issued the week of
33 **January 2, 2017:**

- 34 • Warrant #179537 Veteran Assistance claims in the amount of \$50.00
- 35 • Warrant #179605-179625 Public works claims in the amount of \$69,866.73
- 36 • Warrant #179626-179688 County claims in the amount of \$130,074.67
- 37

38 The Auditor's office requests approval for the following warrants issued the week of
39 **January 9, 2017:**

- 40 • 2016 Public Works Tax EFT claims in the amount of \$144.59
- 41 • 2016 Treasurer EFT claims in the amount of \$1,000.00
- 42 • 2016 Warrant #179690 Veteran Assistance claims in the amount of \$60.16
- 43 • 2016 Warrant #180010 – 180129 County claims in the amount of
44 \$218,282.46
45 Plus use tax in the amount of \$509.96 for total expenditures in the amount of
46 \$218,792.42
- 47 • 2016 Warrant #180164 – 180202 Public Works claims in the amount of
48 \$421,873.09
- 49

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51

- 48 • 2016 Warrant #180203 – 180205 Public Works CC claims in the amount of
49 \$4,249.21
50 • 2017 Warrant #179691 – 179692 Veteran Assistance claims in the amount
51 of \$463.16
52 • 2017 Warrant #180130 – 180163 County claims in the amount of
53 \$61,999.49
54

55 **Resolutions:**

- 56 • Resolution Establishing a Change Fund for Shaw County Park and
57 Designating a Custodian
58 • Resolution Designating a Custodian for the San Juan County Parks &
59 Fair Administration Office Petty Cash Fund
60 • Resolution Designating a Custodian for the San Juan County Park
61 Change Fund
62 • Resolution Designating a New Custodian for the San Juan County Fair
63 Office Change Fund
64 • Resolution Regarding the Use of the Fair Revolving Fund and
65 Designating a Custodian
66 • Resolution Making Management Appointment to San Juan County's
67 Safety Committee
68

69 **ALL AYES; MOTION CARRIED**

70
71 **Approval of Correspondence:**

72 Mr. Stephens discussed correspondence he signed to the Governor related to the
73 Environmental Impact Study (EIS) and the Naval Air Base at Whidbey Island.
74

75 **Citizens Access:** The following citizens offered public comment – none.
76

77 **09:10 AM DISCUSSION:** Regarding a Resolution and Order Regarding Petition for
78 Formation of a Public Hospital District for Lopez North and Lopez South
79 Precincts (2nd touch) – Lauren Stephens, Board Member Catherine Washburn
80 Medical Association; Christa Campbell, Board Member Catherine Washburn
81 Medical Association
82

83 Ms. Campbell and Ms. Stephens presented the Resolution and Order and answered Council's
84 questions. Prosecuting Attorney Randall Gaylord outlined the ballot measure process. (The
85 Public Hearing was scheduled previously for Friday, February 10, 2017 at Grace Church,
86 Lopez Island, 10:30 AM.)
87

88 **09:30 AM PUBLIC HEARING:** To Consider Adoption of an Ordinance Regarding Public
89 Records Procedures; Amending SJCC 2.108.080, 2.108.090 and 2.108.200 –
90 Amy Vira, Deputy Prosecuting Attorney

91 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid
92 Gabriel
93

94 Chair Hughes opened the public hearing to adopt an Ordinance. Ms. Vira presented the
95 Ordinance and answered Council's questions.

96
97 Chair Hughes opened public testimony. The following citizens offered testimony: none.
98

99 Chair Stephens closed public testimony with the right to reopen. After discussion, the Council
100 took the following action:

101
102 **MOVED by Mr. Stephens, seconded by Mr. Watson to adopt an Ordinance Regarding**
103 **Public Records Procedures; Amending SJCC 2.108.080, 2.108.090 and 2.108.20. ALL**
104 **AYES; MOTION CARRIED.**

105
106 **09:38 AM DISCUSSION:** Housing Workgroup Strategic Action Plan – Mark Tompkins,
107 Director Health & Community Services

108
109 Mr. Tompkins presented the Plan and answered Council's questions.
110

111 **10:30 AM PRESENTATION:** Historic Preservation Grant Barn Maps Project – Boyd Pratt,
112 Grantee; Sandy Strehlou, Friends of Old Barns Member

113
114 Ms. Strehlou and Mr. Pratt presented the Project and answered Council's questions.
115

116 **10:52 AM ACTION:** Resolution Authorizing San Juan Elected Officials and Department
117 Directors to Legally Bind San Juan County for Annual and Final Fiscal Reports
118 and Voucher Payment Requests for Federal Awards – Tara Anderson, Grants
119 Coordinator

120
121 Ms. Anderson presented the Resolution and answered Council's questions. After discussion,
122 the Council took the following action:

123
124 **MOVED by Mr. Stephens, seconded by Mr. Watson to approve a Resolution Authorizing**
125 **San Juan Elected Officials and Department Directors to Legally Bind San Juan County**
126 **for Annual and Final Fiscal Reports and Voucher Payment Requests for Federal**
127 **Awards. ALL AYES; MOTION CARRIED.**

128
129
130 **11:00 AM EXECUTIVE SESSION:** To discuss with legal counsel litigation or potential
131 litigation pursuant to RCW 42.30.110(1)(i) – Randall Gaylord, Prosecuting
132 Attorney
133 **Present:** Council, Prosecuting Attorney Randall Gaylord, Human Resource
134 Manager James Wolf; County Manager Mike Thomas and Clerk to the Council
135 Ingrid Gabriel.

136
137 At 11:00 AM, Council Chair Hughes announced that the Council would be holding an
138 executive session to discuss current and pending litigation pursuant to RCW 42.30.110(1)(i)
139 estimated to last 30 minutes.
140

141 At 11:30, Ms. Gabriel stepped out of the hearing room and announced that the session would
142 continue for an additional 15 minutes. The meeting ended at 11:38 for a total session time of
143 38 minutes.

144
145 Ms. Gabriel stepped out of the hearing room and announced that the executive session had
146 ended.

147
148 Mr. Hughes called the meeting back into regular session and the Council took the following
149 action:

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151 **MOVED by Mr. Stephens, seconded by Mr. Watson to authorize County Manager Mike**
152 **Thomas to sign the documents necessary to resolve the claims from John Geniuch.**
153 **ALL AYES; MOTION CARRIED.**

154
155 **11:39 AM ACTION:** Resolution Amending Parks Fee Schedule –Council

156
157 After discussion, the Council took the following action:

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159 **MOVED by Mr. Watson, seconded by Mr. Stephens to approve a Resolution Amending**
160 **the Parks Fee Schedule as presented. ALL AYES; MOTION CARRIED.**

161
162 **11:41 AM RECESS**

163
164 **01:02 PM SET A SPECIAL MEETING - Council**

165
166 **MOVED by Mr. Stephens, seconded by Mr. Watson to set a Special Meeting for**
167 **Tuesday, January 31 at 4:30 in the afternoon on Lopez for the MacKaye Harbor Road**
168 **Relocation Open House at Woodmen Hall. ALL AYES: MOTION CARRIED**

169
170 **1:05 PM EXECUTIVE SESSION:** To discuss with legal counsel litigation or potential
171 litigation pursuant to RCW 42.30.110(1)(i) – Randall Gaylord, Prosecuting
172 Attorney

173
174 **Present:** Council, Prosecuting Attorney Randall Gaylord, Deputy Prosecuting
175 Attorney Jon Cain, Deputy Prosecuting Attorney Amy Vira; County Manager Mike
176 Thomas and Clerk to the Council Ingrid Gabriel.

177
178 At 1:05 PM, Council Chair Hughes announced that the Council would be holding an executive
179 session to discuss current and pending litigation pursuant to RCW 42.30.110(1)(i) estimated to
180 last 60 minutes.

181
182 At 2:02 PM, Ms. Gabriel stepped out of the hearing room and announced that the session
183 would continue for an additional 40 minutes.

184
185 The session ended at 2:35 for a total session time of 90 minutes.

186
187 Ms. Gabriel stepped out of the hearing room and announced that the executive session had
188 ended.

189 **No Action was taken.**

190

191 Mr. Hughes called the meeting back into regular session

192

193 **02:35 PM COUNCIL MEMBER & COUNTY MANAGER UPDATES**

194

195 **Mr. Watson:** Met with Linda Lyshall regarding the Voluntary Stewardship program;

196

197 **Mr. Stephens:** Attended Salish Sea Rally at Odlin Park to support regulation on marine oil
198 transport on Monday, January 23; met with Governor Inslee in Olympia regarding Whidbey
199 Naval Air Base jet noise and Lopez clinic; spoke with Jim Baumgartner (Naval Policy
200 representative) issues regarding the Housing Trust Fund.

201

202 **02:42 PM DISCUSSION:** Regarding Employee Investigation – Randall Gaylord,
203 Prosecuting Attorney; Sheriff Ron Krebs

204

205 Mr. Gaylord and Sheriff Krebs outlined the details of the Investigation involving former San
206 Juan County Sheriff's Detective Steven Parker and answered Council's questions.

207

208 **03:10 PM COUNCIL MEMBER & COUNTY MANAGER UPDATES CONTINUED:**

209

210 **Ms. Gabriel (Clerk to the Council):** Advisory Committee Appointments/ Reappointments:

211

212 **MOVED by Mr. Hughes, seconded by Mr. Stephens to appoint Margaret Payne and**
213 **Jonathan Welch to the Eastsound Planning Review Committee. ALL AYES; MOTION**
214 **CARRIED.**

215

216 **MOVED by Mr. Hughes, seconded by Mr. Watson to reappoint John Brantigan and**
217 **Deborah Hopkins to the Ferry Advisory Committee. ALL AYES; MOTION CARRIED.**

218

219 **MOVED by Mr. Stephens, seconded by Mr. Watson to appoint Faith Van De Putte to the**
220 **Lodging Tax Advisory Committee. ALL AYES; MOTION CARRIED.**

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222 **03:14 PM ADJOURN**

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224 Chair Hughes adjourned the meeting.

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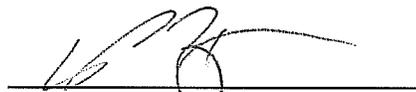
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**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

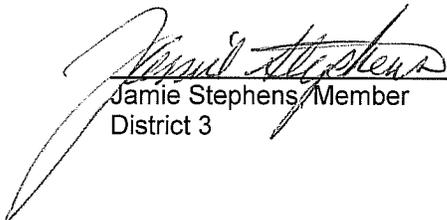


Rick Hughes, Chair
District 2



Bill Watson, Vice Chair
District 1

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Jamie Stephens, Member
District 3

ATTEST: Clerk to the Council

By: Ingrid R. Gabriel Date: 2:8.17