

MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
MONDAY, OCTOBER 16, 2017

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

09:06 AM CALL TO ORDER & FLAG SALUTE

Council Chair Hughes called the meeting to order at 09:06 AM. Present: Council Members Jamie Stephens, Rick Hughes and Bill Watson; County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel and interested members of the public.

Citizens Access: none

09:09 AM DISCUSSION: To Consider an Ordinance Cancelling Prior Years Unclaimed Accounts Payable Warrants (2nd Touch) – Kim Herrenkohl, Chief Deputy Auditor

Ms. Herrenkohl presented the draft Ordinance and answered Council's questions. The Public Hearing is scheduled for Monday, October 30, 2017.

09:15 AM DISCUSSION: Comprehensive Plan Update Land Capacity Analysis – Erika Shook, Director Community Development; Linda Kuller, Planning Manager

Ms. Shook, Ms. Kuller and Geographic Information Services (GIS) Program Coordinator Nick Peihl presented the Analysis and answered Council's questions.

10:46 AM DISCUSSION: Comprehensive Plan Update Housing Needs Assessment – Linda Kuller, Planning Manager; Ryan Page, Affordable Housing Coordinator

Ms. Kuller and Mr. Page presented the Assessment and answered Council's questions.

11:50 AM DISCUSSION: Permit Tracking and Department of Community Development Fees – Erika Shook, Director Community Development

Ms. Shook presented an update on permit tracking software and answered Council's questions.

12:13 PM DISCUSSION: MacKaye Harbor Road Relocation Feasibility Study– Colin Huntemer, County Engineer; Shannon Wilbur, Senior Project Engineer

Ms. Wilbur and Mr. Huntemer presented the Study and answered Council's questions.

01:10 PM ACTION: Schedule a Public Hearing to Adopt a Six-Year Transportation Improvement Plan (TIP) and Annual Construction Plan – Council

MOVED by Mr. Watson, seconded by Mr. Stephens to Schedule a Public Hearing to Adopt a Six-Year Transportation Improvement Plan (TIP) and Annual Construction Plan for Tuesday, November 7 at 9:15 AM. ALL AYES; MOTION CARRIED.

01:11 PM PRESENTATION: San Juan County Public Works Operations Draft Master Plan
- Russ Harvey, Director Public Works; Makers, Inc.

Mr. Harvey and Makers Architecture & Urban Design, Inc. partner Julie Bassuk and urban designer/planner Easton Branam presented the draft Plan and answered Council's questions.

02:00 PM RECESS

Before the recess, Chair Hughes announced that the Council would hold an **Executive Session** to discuss real property acquisition, pursuant to RCW 42.30.110 (1)(c) at 3:30 anticipated to last 45 minutes.

03:40 PM EXECUTIVE SESSION: To discuss real property acquisition, pursuant to RCW 42.30.110 (1)(c)
Present: Council Members Watson and Hughes (Stephens absent). County Manager Mike Thomas, Deputy Prosecuting Attorney Jon Cain, Public Works Director Russ Harvey, County Engineer Colin Huntmer, Senior Project Engineer Shannon Wilbur, and Senior Right of Way Agent (Tierra Right of Way Services, Ltd.) Melinda Burkhart, and Clerk to the Council Ingrid Gabriel.

At 4:25, Ms. Gabriel stepped out of the hearing room and announced that the session would continue for an additional 30 minutes. The executive session ended at 04:45 for a total session time of 65 minutes.

Mr. Hughes called the meeting back in regular session.

No action was taken.

Ms. Gabriel stepped out of the hearing room and announced that the executive session had ended. Mr. Hughes called the meeting back into regular session.

04:47 PM ADJOURN

Chair Hughes adjourned the meeting.

**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

These Minutes were approved and signed on October 24, 2017. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.