

MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
TUESDAY, JULY 10, 2018

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA 98250

09:00 AM CALL TO ORDER & FLAG SALUTE

Council Chair Watson called the meeting to order at 09:00 AM. Present: Council Members Jamie Stephens, Bill Watson and Rick Hughes, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel and interested members of the public.

Approval of Minutes:

MOVED by Mr. Stephens, seconded by Mr. Watson to approve the San Juan County Council meeting minutes of Tuesday, June 26, 2018 as written. ALL AYES; MOTION CARRIED.

Approval of Consent Agenda:

MOVED by Mr. Stephens, seconded by Mr. Hughes to approve the Consent Agenda of Tuesday, July 10, 2018:

Financial Items:

The Auditor's office requests approval for the following warrants issued the week of June 18, 2018:

- Warrants #201327 D.E.M. claim in the amount of \$4,646.62
Plus use tax in the amount of \$385.62 for total expenditures of \$5,031.62
- Warrants #201540 - 201558 Public Works' claims in the amount of \$127,970.14
- Warrants #201559 - 201692 County claims in the amount of \$197,344.86
Plus use tax in the amount of \$926.64 for total expenditures of \$198,271.50

The Auditor's office requests approval for the following warrants issued the week of June 25, 2018:

- Warrants #201737 - 201738 Orcas Senior Center closeout in the amount of \$5,975.88
- Warrants #201810 - 201838 Public Works' claims in the amount of \$90,893.88
- Warrants #201839 - 201918 County claims in the amount of \$67,189.54
Plus use tax in the amount of \$157.48 for total expenditures of \$67,347.02

The Auditor's office requests approval of payroll expenditures and associated benefit expenditures for the pay period ending June 22, 2018:

PAYROLL GROSS; \$ 1,366.957.13

EMPLOYER BENEFITS: \$ 537,557.60

Miscellaneous: Resolution Establishing a Department of Retirement Systems Account
– Treasurer's Office

ALL AYES; MOTION CARRIED

Approval of Correspondence: Mr. Stephens will bring a response letter to the Naval Air Base Whidbey Environmental Impact Study (EIS) conclusions for approval at the July 17 Council meeting.

Citizens Access: The following citizens offered comments: none

09:10 AM PRESENTATION: Complete Streets Ordinance – Dave Zeretske, Tim Dustrude, Karen Vedder (Trails Committee of San Juan Island Subcommittee); Chris Workman, Transportation Improvement Board

Ms. Vedder, Mr. Zeretske, Mr. Dustrude and Mr. Workman presented a proposed draft Ordinance Adopting a Complete Streets Policy Presenting Transportation Corridors that Offer Safety and Convenience for All Modes of Travel, and answered Council's questions. Funding from the Washington State Complete Street Grant Program is only available to jurisdictions that have adopted a Complete Streets Ordinance.

09:52 AM DISCUSSION/ACTION: Public Facilities Financing Assistance Program [PFFAP] (1st touch) – Debbie Emery, Administrative Coordinator

Ms. Emery presented the Program and answered Council's questions. After discussion, the Council took the following action:

MOVED by Mr. Stephens, seconded by Mr. Hughes to schedule a public hearing on Tuesday, August 7 at 9:15 to consider the Public Facilities Financing Assistance Program awards. ALL AYES; MOTION CARRIED.

09:59 AM ACTION: Approve a Resolution Adopting a Docket of Proposed Amendments to the San Juan County Comprehensive Plan and Unified Development Code – Linda Kuller, Planning Manager; Adam Zack, Planner II

Ms. Kuller and Mr. Zach presented the draft Resolution and answered Council's questions. After discussion, the Council took the following action.

MOVED by Mr. Stephens, seconded by Mr. Watson for discussion to approve a Resolution Adopting a Docket of Proposed Amendments to the San Juan County Comprehensive Plan and Unified Development Code as presented.

MOVED by Mr. Hughes, seconded by Mr. Stephens to remove item 18.0003 from the 2018 Additional Docket regarding Crescent Beach Road with the comment that sea level rise and infrastructure will be addressed in the Comprehensive Plan. ALL AYES; MOTION CARRIED.

MOVED by Mr. Stephens, seconded by Mr. Hughes, to amend the Resolution to delete Item “A” 18.0001. ALL AYES; MOTION CARRIED.

MOVED by Mr. Stephens, seconded by Mr. Watson to approve the Resolution as modified striking item “A” and item “C” from the list. ALL AYES; MOTION CARRIED.

10:20 AM DISCUSSION: Second 2018 Budget Amendment Ordinance Revising the San Juan County 2018 Budget for Beginning Cash Balances, Amending Ordinance 04-2018 (1st touch) – Milene Henley, Auditor

Ms. Henley presented the proposed Ordinance and answered Council’s questions.

10:30 AM DISCUSSION: Second 2018 Budget Ordinance Revising the San Juan County 2018 Budget for Emergency Appropriations, Amending Ordinance 05-2018 (1st touch) – Milene Henley, Auditor

Ms. Henley presented the proposed Ordinance and answered Council’s questions.

10:52 AM DISCUSSION: Second 2018 Budget Amendment Ordinance Revising the San Juan County 2018 Budget for Supplemental Appropriations, Amending Ordinance 06-2018 (1st touch) – Milene Henley, Auditor

Ms. Henley presented the proposed Ordinance and answered Council’s questions. After discussion, the Council took the following action:

MOVED by Mr. Stephens, seconded by Mr. Hughes to set a Public Hearing for: a Second 2018 Budget Amendment Ordinance Revising the San Juan County 2018 Budget for Beginning Cash Balances, Amending Ordinance 04-2018; a Second 2018 Budget Ordinance Revising the San Juan County 2018 Budget for Emergency Appropriations Amending Ordinance 05-2018; and a Second 2018 Budget Amendment Ordinance Revising the San Juan County 2018 Budget for Supplemental Appropriations, Amending Ordinance 06-2018 for Tuesday, August 7, 2018 at 9:15 AM. ALL AYES; MOTION CARRIED.

11:00 AM EXECUTIVE SESSIONS: To discuss with legal counsel litigation or potential litigation pursuant to RCW 42.30.110 (1)(i)
Present First Session: Full Council, Prosecuting Attorney Randall Gaylord, Auditor Milene Henley, Deputy Prosecuting Attorney; Amy Vira; County Manager Mike Thomas; Clerk to the Council Ingrid Gabriel.

At 11:00 AM, Council Chair Watson announced that the Council would be holding executive sessions pursuant to RCW 42.30.110(1)(i) estimated to last 30 minutes in total.

The first session ended at 11:10 for a total executive session time of 10 minutes.

No Action was taken.

Present Second Session: Full Council, Prosecuting Attorney Randall Gaylord, Deputy Prosecuting Attorney Amy Vira; Director Community Development Erika Shook, Planning Manager Linda Kuller; County Manager Mike Thomas; Clerk to the Council Ingrid Gabriel.

The second session ended at 11:27 for a total executive session time of 27 minutes.

No Action was taken.

Ms. Gabriel stepped out of the hearing room and announced that the executive sessions had ended. Chair Watson reconvened the regular Council meeting and recessed until 12:55 PM.

11:30 AM RECESS

12:55 PM PRESENTATION: Campus Plan Update and Location Alternatives – Miller/Hull Architects

The architects presented preliminary design concepts via videoconference.

02:30 PM COUNCIL MEMBER & COUNTY MANAGER UPDATES

Mr. Thomas (County Manager): Received notice for Washington Department of Fish & Wildlife that the Island Marble Butterfly is proposed for listing as an endangered species and the County may want to enter into a candidate conservation agreement with the agency; reported that there were two responses to the Lopez housing request for proposals (RFP).

Mr. Stephens: Will attend tomorrow's Marine Resource Committee meeting.

Mr. Hughes: Will attend tomorrow's Ferry Advisory Committee meeting; reported that the Port of Orcas is participating in a master plan phase with the Federal Aviation Administration (FAA) and requested Council review of the proposals.

Mr. Watson: Attended a recent Accountable Communities of Health (ACH) board meeting and reported that we received \$28k for planning activities to provide county health services; will attend a Housing Advisory Committee meeting on July 11 and Fair Board meeting on July 12.

Ms. Gabriel (Clerk to the Council): Advisory Committee Appointments/ Reappointments:

MOVED by Mr. Stephens, seconded by Mr. Hughes to appoint Lea Ann Rolla to Lopez Island Library Board of Trustees. ALL AYES; MOTION CARRIED.

MOVED by Mr. Hughes, seconded by Mr. Stephens to reappoint Katie Fleming to the Solid Waste Advisory Committee. ALL AYES; MOTION CARRIED.

MOVED by Mr. Stephens, seconded by Mr. Hughes to reappoint William Rupp and William Agosta to the Noxious Weed Control Board. ALL AYES; MOTION CARRIED.

Future Agenda Review: The Council added items to the July 16 and 17th agendas.

03:02 PM EXECUTIVE SESSION: Evaluation of the Performance of a Public Employee pursuant to RCW 42.30.110 (1)(g)
Present: Full Council, County Manager Mike Thomas, Human Resource Manager James Wolf

At 3:02 PM, Council Chair Watson announced that the Council would be holding an executive session pursuant to RCW 42.30.110(1)(g) estimated to last 60 minutes.

At 4:02, Ms. Gabriel stepped out of the hearing room and announced that the executive session would continue for an additional 50 minutes. The session ended at 4:40 for a total executive session time of 98 minutes.

No Action was taken.

Ms. Gabriel stepped out of the hearing room and announced that the executive sessions had ended.

04:40 PM ADJOURN

Chair Watson adjourned the executive session, reconvened the regular session and adjourned the meeting.

**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

These Minutes were approved and signed on July 17, 2018. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.