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**MEETING MINUTES**  
**SAN JUAN COUNTY (SJC), WASHINGTON**  
**COUNTY COUNCIL**  
**TUESDAY, SEPTEMBER 25, 2018**

**Legislative Hearing Room, 55 Second Street, Friday Harbor, WA 98250**

**09:00 AM CALL TO ORDER & FLAG SALUTE**

Council Chair Watson called the meeting to order at 09:00 AM. Present: Council Members Jamie Stephens, Bill Watson and Rick Hughes, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel and interested members of the public.

**New Employee Introduction:** Treasurer Rhonda Pederson introduced Tina Teilmann, Financial Clerk III.

**Approval of Minutes:**

**MOVED by Mr. Stephens, seconded by Mr. Hughes to approve the San Juan County Council meeting minutes of Monday, September 10, 2018 as written. ALL AYES; MOTION CARRIED.**

**MOVED by Mr. Stephens, seconded by Mr. Hughes to approve the San Juan County Council meeting minutes of Tuesday, September 11, 2018 as written. ALL AYES; MOTION CARRIED.**

**MOVED by Mr. Stephens, seconded by Mr. Hughes to approve the San Juan County Council meeting minutes of Monday, September 17, 2018 as written. ALL AYES; MOTION CARRIED.**

**Approval of Consent Agenda:**

**MOVED by Mr. Stephens, seconded by Mr. Hughes to approve the Consent Agenda of Tuesday, September 25, 2018:**

**Financial Items:**

The Auditor's office requests approval for the following warrants issued the week of September 7, 2018:

- Warrant #204569 Veterans' Assistance claim in the amount of \$75.00
- Warrants #204644 - 204717 County claims in the amount of \$108,465.58
- Warrants #204718 - 204743 Public Works' claims in the amount of \$35,516.83

The Auditor's office requests approval for the following warrants issued the week of September 10, 2018:

- Public Works' EFT claim in the amount of \$11,695.07
- Parks' Combined Tax EFT claim in the amount of \$43,240.77
- Warrants #204883 - 204884 Veterans' Assistance claims in the amount of \$420.00

- 51       • Warrants #204949 - 205070 County claims in the amount of \$210,595.73  
52       • Warrants #205071 - 205092 Public Works' claims in the amount of \$17,653.96  
53       • Warrant #205093 Veterans' Assistance claim in the amount of \$1500.00  
54

55       The Auditor's office requests approval for the following warrants issued the week of  
56       September 17, 2018:  
57

- 58       • Public Works' Combined Tax EFT claim in the amount of \$298.03  
59       • Warrant #205102 Veterans' Assistance claims in the amount of \$195.72  
60       • Warrants #205289 - 205295 Veterans' Assistance claims in the amount of  
61       \$1,570.00  
62       • Warrants #205296 - 205327 Public Works' claims in the amount of \$15,646.39  
63       • Warrants #205328 - 205446 County claims in the amount of \$558,212.12  
64       Plus use tax in the amount of \$98.12 for total expenditures of \$558,310.24  
65

66       **ALL AYES; MOTION CARRIED**  
67

68       Approval of Agenda: Added an Auditor's item for Council action (was postponed to a later  
69       date).  
70

71       Citizens Access: The following citizens addressed the Council - none  
72

73       **09:05 AM     DISCUSSION:** Washington State Ferries (WSF) Long Range Plan – WSF  
74       Representatives- Ray Deardorf, Washington State Ferries (WSF) Senior  
75       Planning Manager  
76

77       Mr. Deardorf presented the Plan and answered Council's questions. Hadley Rodera (WSF  
78       Strategic Communications Manager) and John Vezina (WSF Government Relations Director)  
79       also attended.  
80

81       **10:50 AM     DISCUSSION:** Council Follow-up re: Ferry Service – Council  
82

83       Council agreed to postpone discussion until the Ferry Advisory Committee submitted its  
84       recommendations.  
85

86       **10:51 AM     DISCUSSION:** SmartGov Permit Tracking Software Status Update – Erika  
87       Shook, Director Community Development  
88

89       Ms. Shook presented the Update and answered Council's questions.  
90

91       **11:25 AM     ACTION:** Approve Housing Unit Forecast Method - Adam Zack, Planner III  
92

93       Mr. Zack reviewed the progress of the forecast and requested Council's approval. After  
94       discussion, the Council took the following action:  
95

96       **MOVED by Mr. Hughes, seconded by Mr. Stephens to recommend the Housing Unit**  
97       **Forecast Method 2 as outlined in the staff report dated July 5, 2018, to inform the**  
98       **Housing Needs Assessment. ALL AYES; MOTION CARRIED.**

99 **11:35 AM RECESS**

100  
101 **01:15 AM DISCUSSION:** Six-Year Transportation Improvement Plan (TIP) Planning  
102 Commission Revisions – Colin Huntemer, County Engineer  
103

104 Mr. Huntemer and Public Works Director Russ Harvey reported that no additional comments  
105 were submitted during the joint Council and Planning Commission meeting on September 21,  
106 2018. Mr. Huntemer presented the Annual Bridge Report and the Annual Marine Facilities  
107 Report. Additionally, Mr. Huntemer updated the Council on the 2018-2023 TIP, and answered  
108 Council's questions.

109  
110 **02:17 PM DISCUSSION:** Missing Mountain Road Update – Russ Harvey, Director Public  
111 Works  
112

113 Mr. Harvey and Mr. Huntemer presented the Update and answered Council's questions.  
114

115 **02:42 PM COUNCIL MEMBER & COUNTY MANAGER UPDATES**

116  
117 **Mr. Stephens:**

- 118 • Attending Washington Wildlife Federation breakfast on Thursday (September 27) and a  
119 Salmon Recovery Council meeting;
- 120 • Reported that the final Environmental Impact Study (EIS) regarding the impact of Naval  
121 Air Station, Whidbey Island is being published, however all impacts are not being  
122 mitigated;
- 123 • Participating on an oil spill prevention and response panel at the Salish Sea Shared  
124 Waters Conference in Bellingham next week;
- 125 • Reported that the first Governor's Whale Task Force recommendations will be released  
126 including public comments.

127  
128 **Mr. Hughes:**

- 129 • Attending Washington Wildlife Federation breakfast on Thursday (September 27);
- 130 • Attending an Opportunity Council meeting;
- 131 • Reviewing Lodging Tax applications at Lodging Tax Advisory Committee meetings  
132 October 2 and 3;
- 133 • Participating in the upcoming county-wide Great Island Clean-up.

134  
135 **Ms. Gabriel (Clerk to the Council):** Advisory Committee Appointments/ Reappointments:  
136

137 **MOVED by Mr. Hughes, seconded by Mr. Stephens to cancel the public hearing on**  
138 **October 16 regarding Lodging Tax awards for 2019. ALL AYES; MOTION CARRIED.**  
139

140 **Future Agenda Review:**

- 141
- 142 • Canceled Tuesday, October 9 meeting move items to October 8 agenda;
- 143 • Schedule action on Lodging Tax awards on Oct 16;
- 144
- 145

- 146       • Mr. Stephens will be absent from the Tuesday, November 6 due to a Whale Task Force  
147       meeting.  
148

149       **02:53 PM     ADJOURN**

150  
151       Chair Watson adjourned the meeting.  
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**COUNTY COUNCIL  
SAN JUAN COUNTY, WASHINGTON**

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159       **These Minutes were approved and signed on October 16, 2018. The original document is retained in the**  
160       **Council’s permanent proceedings file. Attest: Ingrid R. Gabriel, Council Clerk.**  
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162  
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