

2021 Resident Reservations

Wednesday, January 27th- Wednesday, February 10th

There is new information for 2021! Please read ALL information provided below prior to completing your Resident Reservation Request form(s).

San Juan County Residents, please be advised:

This opportunity is *ONLY* extended to those who **reside in San Juan County year-round**. You may be asked for proof of residency (i.e. Driver's License, Voter Registration Card, etc).

Instructions for Resident Reservation Requests:

- The Resident Reservation benefit phase is limited to a **two-week period** for 2021 reservations.
- Beginning **Wednesday, January 27th through Wednesday, February 10th, 2021**, requests will be taken on a **first come, first served basis**. Keep reading, below, for specific hours!
- **Emailed Requests:** Wednesday, January 27th at 6:00 am. Please scan and email your forms to parks@sanjuanco.com only, with "RESIDENT RESERVATION" in the subject line.
- **Phone Requests:** Wednesday, January 27th at 1:00 pm. *Voicemail reservations are not accepted.*
- **In-Person:** To reduce the spread of COVID-19, we are not accepting 2021 in-person requests.
- **Fax Requests:** Due to common fax complications, faxed forms are not encouraged.
- **Early Requests:** Forms received *before* 6:00 am on January 27th will be date-stamped as received "*end of day*" for that date and processed accordingly.
- **Final Deadline:** Wednesday, February 10, 2021 at 4:00 pm.

- **Making Reservation Date Choices:**
 - Please list multiple dates (1st, 2nd or 3rd choice), if you can.
 - If your first choice is not available, your next available choice (2nd or 3rd choice) will be automatically reserved, provided space is available.
 - Please plan accordingly and only choose dates that you are willing to commit to.
 - If one of your reservation requests cannot be accommodated at all, you will be notified via e-mail or phone.

- **Choose a Maximum of Two Campsites Per Reservation:**
 - You may reserve up to two campsites per camping date, per household.
 - Use a separate Resident Reservation Request form for each campsite request.
 - Making reservations for non-resident friends is not permitted.
 - Payment must be received with your completed application.
 - Credit card or check payment details must match the SJC resident submitting the reservation request.

- **Parks to Choose From:**
 - San Juan County Park (West side of San Juan) - 14 days maximum stay in a 30 day period
 - Odlin County Park (Lopez Island) - 14 days maximum stay in a 30 day period
 - Shaw County Park (Shaw Island) – 14 days maximum stay in a 30 day period

- San Juan County Fairgrounds (Friday Harbor R.V. Only-no tents) - 10 days maximum stay in a 30 day period; Reservations not available from August 13 – through August 24, 2020 during our San Juan County Fair set-up and event.
- **Please Submit Payments Accordingly:**
 - **By Email:** parks@sanjuanco.com (Pay by credit card)
 - **By Mail:** 350 Court St #8, Friday Harbor, WA 98250
 - **In Person:** Not permitted for 2021.
- **Receiving a Reservation Confirmation & Receipt:**
 - Parks administrative staff will promptly book reservations as they are received, beginning at 8:30 am.
 - Reservation confirmation receipts will be emailed to the email address provided on your form via our reservation system.
 - If the receipt does not arrive to your email folder, please check your spam folder.
- **Review Our Cancellation Policy:**
 - Changes cannot not be made to a confirmed reservation. Reservations would need to be cancelled and rebooked, subject to availability; cancellation and reservation fees apply.
 - Cancellations made 30+ days in advance of the first reserved day, based on the 2:00 pm check-in time, will result in a 25% cancellation fee; 72 hours through 29 days, a 50% fee; less than 72 hours, reservations are non-refundable.
 - The \$9 reservation fees are non-refundable.
 - Cancellation refunds are issued through our administrative office, not at the parks.
- **Review Our No-Show Policy:**
 - Your reservation will be considered a no-show if you have not arrived by 2:00 pm on the second day of your reservation, or did not cancel your reservation (also by 2:00 pm on the second day of your reservation).
 - Your reservation will be considered a no-show and all nights of your reservation will be canceled without a refund.
- **If You Will Arrive Late:**
 - Please advise us if you will arrive later than noon the second day of your reservation.
 - Send an email to parks@sanjuanco.com or call 360-378-8420 before this time.
 - On weekends, email or leave a message at the Park where your will be camping.
- **Questions?** Please call 360-378-8420 or e-mail parks@sanjuanco.com.

Happy Camping!

Alice Rose Hibberd

Administrative Specialist II
San Juan County Parks & Fair