

2022 Resident Reservations

Wednesday, January 26th - Wednesday, February 9th

San Juan County Residents, please be advised:

This opportunity is extended **ONLY** to those who reside in San Juan County year-round. Be prepared to provide documentation such as Driver's License, Voter Registration, Utility Bills. There is new information for 2022! Please read both pages before filling out your form.

Instructions for Resident Reservation Requests:

- **Group Size:** If all the people you'll meet up with for your camping experience at the Park totals 9 or more, do not use this form. Please reserve a GROUP CAMP by contacting us now.
- **Two-Week Phase:** Resident Reservation benefit phase is limited to two-weeks.
- **Wednesday, January 26 at 6:00 am through Wednesday, February 9 at 4:00 pm 2022,** requests will be taken on a ***first come, first served basis***.
- **Payment Required:** Reservations can be secured only if payment is attached to the form.
- **Emailed Requests:** Wednesday, January 26th at 6:00 am. Please scan and email your forms to parks@sanjuanco.com only, with "RESIDENT RESERVATION" in the subject line.
- **Phone Requests:** Wednesday, January 26th at 1:00 pm. *Voicemail reservations are not accepted.*
- **In-Person:** To reduce the spread of COVID-19, we will offer a drop-box outside our office.
- **Fax Requests:** Due to common fax complications, faxed forms are not encouraged.
- **Early Requests:** Know that 95% of all requests come in within the first hour on opening day. Submit at 6:00 am or soon thereafter for best results. *Forms received before 6:00 am on January 26th will be stamped as received "end of day" for that date and processed accordingly. Requests submitted prior to the opening date will be denied and will need to be resubmitted.*
- **Final Deadline:** Wednesday, February 9, 2022 at 4:00 pm.

- **Parks to Choose From:**
 - San Juan County Park (West side of San Juan) - 14 days maximum stay in a 30-day period
 - Odlin County Park (Lopez Island) - 14 days maximum stay in a 30-day period
 - Shaw County Park (Shaw Island) – 14 days maximum stay in a 30-day period
 - San Juan County Fairgrounds (Friday Harbor-RV *Only-no tents*) - 10 days maximum stay in a 30-day period; Reservations unavailable August 12-23, 2022 during the SJC Fair.
- **Completing Your Form: Choose a Maximum of Two Campsites Per Reservation:**
 - Making reservations for non-resident friends or family is not permitted.
 - Each household may reserve up to two campsites per camping stay.
 - Each household may reserve a maximum of two different camping stay dates.
 - Use a separate Resident Reservation Request form for each *campsite* request.
 - If the dates and number of nights do not align on your form, we'll reserve the number of nights. Cancellation fees will apply if you want to change your reservation.
 - Please email/mail the form(s) only once. Multiple forms may be attached to an email.
 - Payment must be received with your completed application to be processed.
 - Credit card or check payment details *must match the SJC year-round resident submitting the form* or the request will be denied.
 - Fees for extra people or vehicles must be paid at the Park, not with your form.
 - Send only the Campsite Request form and payment. Keep the Park Fee Schedule.
 - Please do not send a photo of your form(s) as these are often not legible. A fillable form will be attached to the email announcement which you can complete and send.

- **Making Reservation Date Choices:**
 - Please list multiple dates (1st, 2nd or 3rd choice), if at all possible.
 - If your first choice is not available, your next available choice (2nd or 3rd choice) will be automatically reserved, provided space is available.
 - Please plan accordingly and only choose dates that you are willing to commit to.
 - If we cannot accommodate any of your requests, you will be notified.
- **Please Submit Payments Accordingly:**
 - **By Email:** Send form to parks@sanjuanco.com when paying by credit card.
 - **By Mail/Check:** Calculate fee based on the highest campsite fee from your choices. A refund for any credit will be sent to you. Send forms and checks to 350 Court St #8, Friday Harbor, WA 98250. If postmarked on or before January 26, will be processed at the end of Opening Day.
 - **In Person:** A drop-box will be available outside our Administrative Office door.
 - **For All:** Reservations will not be held if payment is delayed.
- **Receiving a Reservation Confirmation & Receipt:**
 - Administrative staff will begin sending receipts the morning of Opening Day.
 - Confirmation receipts will be emailed to the address provided on your form.
 - If the receipt does not arrive to your email folder, please check your spam folder.
- **Review Our Cancellation Policy:**
 - Changes cannot not be made to a confirmed reservation. Reservations would need to be cancelled and rebooked, subject to availability; cancellation and reservation fees apply.
 - Cancellations made 30+ days in advance of the first reserved day, based on the 2:00 pm check-in time, will result in a 25% cancellation fee; 72 hours through 29 days, a 50% fee; less than 72 hours, reservations are non-refundable.
 - The \$9 reservation fees are non-refundable.
 - Cancellation refunds are issued through our administrative office, not at the Parks.
- **Review Our No-Show Policy:**
 - Your reservation will be considered a no-show if you have not arrived or contacted Park staff by 2:00 pm on the second date of your reservation.
 - Your reservation will be considered a no-show and all nights of your reservation will be canceled without a refund.
- **If You Will Arrive Late:**
 - Please advise us if you will arrive later than noon the second day of your reservation.
 - Send an email or leave a voice message at the Park where your will be camping. Park contact information can be found in the No Show Policy section of your receipt.
- **Questions?** Please call 360-378-8420 or e-mail parks@sanjuanco.com.

Enjoy your camping stay!