



SAN JUAN COUNTY DEPARTMENT OF COMMUNITY DEVELOPMENT

135 Rhone Street, PO Box 947, Friday Harbor, WA 98250
(360) 378-2354 | (360) 378-2116
dcd@sanjuanco.com | www.sanjuanco.com

2021 Vacation Rental Certificate of Compliance

PERMIT INFORMATION

VR Permit Number _____	Parcel Number: _____
VR Permit Address: _____	
Contact Preference	<input type="checkbox"/> US Mail <input type="checkbox"/> E-mail UBI # _____

OWNER INFORMATION Check here if this is a new owner 90-day certification.

Name of Owner(s): _____	Email: _____
Mailing Address: _____	Phone: _____
City: _____	State: _____ Zip: _____

LOCAL PROPERTY REPRESENTATIVE

Name of Representative: _____	Email: _____
Mailing Address: _____	Phone: _____
City: _____	State: _____ Zip: _____
Emergency/Complaint Number (24 hour availability) _____	

1. For the current year _____ (insert year) this vacation rental is:

- Active (rented for periods of 30 days or less). Please complete all items in this checklist.
- Inactive (not being rented for periods of 30 days or less). Please complete items 2, 12 & 13.

2. For next year this vacation rental is:

- Active (rented for periods of 30 days or less). Please complete all items in this checklist.
- Inactive (not being rented for periods of 30 days or less). Please complete items 2, 12 & 13.

3. The number of bedrooms this vacation rental permit is approved for is: _____

4. Rules of Conduct:

- I have attached a copy of the current Rules of Conduct and provided a copy to all property owners within 300 feet of the vacation rental property boundaries.
- The Rules of Conduct and a property boundary map are provided to guests and a copy is prominently posted or otherwise easily accessible in the vacation rental.

5. County Burn Ban Status:

- The County burn ban status is prominently posted in the vacation rental. This can be printed from <https://sanjuanco.com/1088>. It is also advisable to sign up for Fire Marshal notifications to be aware of the current status. Enter your e-mail address and select Fire Marshall under "News Flash" lists at: <https://sanjuanco.com/list.aspx>

6. Permit Conditions:

- I have read and am operating the vacation rental in compliance with the conditions of approval of the above referenced permit.

7. Address:

- The address numbers for the vacation rental are visible from the street
- There is an address card mounted near phone (if landline present) or on first page of the Rules of Conduct if there is not a landline.

8. Smoke and Carbon Monoxide alarms:

- Smoke and CO alarms present and in good working order.
- Smoke alarms and CO alarms are located in all sleeping areas.
- Smoke alarms located in common areas and in halls outside sleeping areas.
- Smoke alarms are less than 10 years old.

9. Emergency Egress from sleeping areas:

- All sleeping areas are provided with a means of emergency egress (functional window or door) to the outside that has an opening of at least 5 square feet at the ground floor level and 5.7 square feet on upper levels, **or**
- structure built before 1978.
- A printed and posted floor plan with egress paths and fire extinguishers noted on the map of the residence is recommended.

10. Fire Extinguishers:

- There is a fire extinguisher present on each floor.
- There is a fire extinguisher in the kitchen.
- All fire extinguishers are serviced annually.

11. General Fire Safety:

- Space heaters are not used for a source of heat.
- Extension cords are not used as permanent wiring and there are no multi-plug adapters.
- Electric panel is labeled and is not locked or blocked (3 ft clearance required).
- GFCI outlets are located in areas prone to water exposure: bathrooms, laundry rooms, kitchens, outdoor outlets, decks patios and adjacent to pools and hot tubs.

12. Wood stoves and gas appliances and furnaces:

- All wood stoves, gas appliances and gas furnaces installed within the last year were installed with a permit and inspected by San Juan County.
- If there is a wood stove, it has had its chimney cleaned this year.
- Not applicable, I do not have a wood stove, gas appliances, or furnaces.

13. Vacation Rental Owner Certification:

I certify under penalty of perjury under the laws of the State of Washington that the information provided above is true and correct. I understand that information about this vacation rental, including UBI number, may be provided to the Washington State Department of Revenue.

Vacation Rental Owner Signature

Date

Vacation Rental Owner Name (Printed)