

**SAN JUAN COUNTY (SJC), WASHINGTON
SPECIAL MEETING MINUTES – EARLY START
COUNTY COUNCIL
June 5, 2012**

Tuesday, June 5, 2012 – Legislative Hearing Room, Friday Harbor, WA

9:05 AM EXECUTIVE SESSION: Pursuant to RCW 42.30.110(1)(c) Real Property Acquisition or Lease regarding future use of Town of Friday Harbor site.

Ms. Miller opened the Special Meeting and announced the beginning of an Executive Session Pursuant to RCW 42.30.110(1)(c) Real Property Acquisition or Lease estimated to last 60 minutes. Present: Full Council, Public Works Director Frank Mulcahy, Utilities Manager Ed Hale, County Administrator Pro Tem Bob Jean and Council Clerk Ingrid Gabriel.

The executive session ended at 10:00 AM for a total of 55 minutes. Ms. Gabriel stepped out of the hearing room and announced that the executive session had ended.

No action was taken.

10:08 AM CALL TO ORDER – REGULAR MEETING

Excused Absences:

Moved by Mr. Peterson, seconded by Mr. Rosenfeld, to excuse County Administrator Pete Rose from today's meeting. ALL AYES, MOTION CARRIED

New Employee Introductions:

Bob Jean, the new County Administrator Pro Tem was introduced.

Approval of Minutes (May 18 and 22, 2012):

Moved by Mr. Peterson , seconded by Mr. Rosenfeld , to approve the Minutes of May 18, 2012. VOTE: 5-0 (Pratt abstained) MOTION CARRIED

Moved by Mr. Peterson, seconded by Mr. Rosenfeld, to approve the Minutes of May 22, 2012. ALL AYES, MOTION CARRIED

Approval of Consent Agenda for June 5, 2012:

A. Resolutions:

A Resolution granting Wahl Arzarian Open Space Classification No. POP-11-0010, San Juan Island

Ordinances:

B. Contracts/Agreements :

C. Budget Items:

The Auditor's office requests approval of the following expenditures:

- Warrants #110608-110694 in the amount of \$95,845.40 for County Claims
- EFT #05162012 in the amount of \$4,610.10 for Parks EFT
- Warrants #110562-110563 in the amount of \$450 for Veteran's Assistance
- Warrant #110561 in the amount of \$250 for Veteran's Assistance
- EFT #051520121 in the amount of \$4,593.98 for Public Works EFT

- Warrant #110748 in the amount of \$160 for Veteran's Assistance
- Warrant #110797 in the amount of \$5,000 for Land Bank
- Warrants #110695-110747 in the amount of \$32,238.68 for Public Works Claims
- Warrants #111018-111126 in the amount of \$242,879.84 for County Claims
- Warrants #111127-111165 in the amount of \$153,519.03 for Public Works Claims

D. Personnel:

E. Appointments

F. Correspondence:

A letter thanking Al Wilding for his many years of service to the Civil Service Commission.

A letter to Bill Kirkwood in support of the Opportunity Council's application for a housing preservation grant.

G. Miscellaneous:

H. Bid Openings:

Moved by Ms. Pratt seconded by Mr. Rosenfeld , to approve the Consent Agenda of June 5, 2012. ALL AYES, MOTION CARRIED

Approval of Correspondence: none

Citizens Access: The following citizens offered comments: none.

Mr. Rosenfeld reminded the Council and public that Washington State Ferries will conduct a meeting in Friday Harbor on Thursday, June 7, on the interisland ferry during the afternoon between 11:00-2:00 pm, and between 5:00-7:00 pm in the Council hearing room. The meeting will be live-streamed and videoconferenced.

10:15 AM

PUBLIC HEARINGS:

1. To Amend Solid Waste Level of Service Ordinance 2-2012 – Frank Mulcahy, Director Public Works; Randall Gaylord, Prosecuting Attorney (**continued from May 22**)

Present: Full Council, County Administrator Pro Tem Bob Jean, Clerk to the Council Ingrid Gabriel, Deputy Clerk Maureen See, and interested members of the public

Mr. Mulcahy and Mr. Gaylord reviewed the amendments to the Solid Waste Level of Service Ordinance 2-2012 and answered questions from the Council.

Ms. Miller reopened for public testimony, and comments were offered by Sharon Kivisto. Public testimony was closed with the right to reopen. After discussion, the following action took place:

Moved by Mr. Fralick, seconded by Mr. Rosenfeld, to continue this public hearing on the Level of Service for the Collection of Solid Waste and Recyclable Materials in San Juan County to Tuesday, June 12, at 10:15 am. ALL AYES, MOTION CARRIED

10:24 AM

COUNTY ADMINISTRATOR ITEMS:

1. Introduction of Proposed Lopez Solid Waste Disposal District (LSWDD) Board Candidates – Sandy Bishop, Lopez Island

Ms. Bishop introduced the Board Candidates for the proposed Lopez Solid Waste Disposal District. Mr. Stephens thanked the Lopez citizens and the County staff for all the work they have done. He emphasized that the proposed board candidates are all qualified and would make an excellent Disposal District Board for Lopez Island.

Ms. Bishop summarized her background and introduced Dan Post, Bruce Creps, Neil Hanson, Larry Eppenbach, Page Read. The candidates answered questions from the Council.

2. Ordinance for Solid Waste Disposal District:

a. Modify San Juan County Solid Waste Disposal District (2nd Touch) – Randall Gaylord, Prosecuting Attorney; Frank Mulcahy, Public Works Director

b. Formation of Lopez Solid Waste Disposal District (2nd Touch)
Randall Gaylord, Prosecuting Attorney

Mr. Gaylord gave background information on the establishment of a solid waste disposal district for the county. Once the Lopez Island Solid Waste Disposal District is formed, it will have its own taxing mechanisms and the Council will remain as the governing board. Mr. Gaylord and Mr. Mulcahy answered questions from the Council. The matter is scheduled for public hearing on June 26.

11:56 AM RECESS FOR LUNCH

1:03 PM DISCUSSION: San Juan Island Solid Waste Site Request for Proposal (RFP) Criteria (1st Touch) – Frank Mulcahy, Public Works Director; Steve Alexander, Solid Waste Manager

Mr. Mulcahy reviewed the proposal that includes services, operations, transport requirements and vendor selection criteria for the San Juan Island site. Mr. Alexander explained Exhibit A for the San Juan Island site and reviewed changes. They answered questions from the Council.

Moved by Ms. Pratt, seconded by Mr. Rosenfeld, to include a new #2 under IV. Vendor Selection Criteria which says infrastructure improvements provided, with footnotes of possible infrastructure improvements: a) tipping floor, b) road improvements or other similar language as provided by staff. ALL AYES, MOTION CARRIED

1:51 PM 5. 2012 Public Facilities Financing Assistance Grant Program Recommendations (1st Touch) – Bob Jean, County Administrator Pro Tempore

Mr. Jean provided descriptions of the applications for Public Facilities Financing Assistance Program Review Committee (PFFAP) and the requirements for awarding the 2012 grants.

Dona Wuthnow, Parks Director, offered additional information about the request for Lopez Village Park.

2:06 PM **DISCUSSION:** Ordinance Revising the General fund Reserve Policy
(prehearing touch/PH on June 26) – Auditor Milene Henley

Ms. Henley provided background information on the development of a general fund reserve policy and a chart on different methods of calculating reserves. She will provide the Council with a hybrid model for their consideration.

2:44 PM **COUNTY ADMINISTRATOR ITEMS CONTINUED:**

3. Odlin Park Project Update – Dona Wuthnow, Director Park and Fair

Ms. Wuthnow explained the Odlin Park renovation project conditions and the additional budgetary needs required to complete the project. She asked the Council to review the options and approve a design and construction option to move the project forward. Ms. Wuthnow answered questions from the Council. After discussion, the following action took place:

Moved by Mr. Stephens, seconded by Mr. Peterson, to approve the Odlin Park Renovation phase II preferred design and financing plan and directed staff to move forward with pursuing the funding and contracts as presented. VOTE: 4-0, (Fralick and Miller abstained), MOTION CARRIED

3:41 PM 4. Jolley Acquisition (2nd Touch) – Lincoln Bormann, Land Bank Director

Mr. Bormann provided background information regarding the Jolley Property on Orcas Island. He answered questions from the Council. The acquisition would require the Council to approve three resolutions to: 1. Accept the statutory warranty deed; 2. Convey a deed of right to the State Salmon Recovery Funding Board; and 3) Convey a conservation easement deed to the San Juan Preservation Trust for the Jolley property, Orcas Island.

3:47 PM **DISCUSSION:** Shoreline Master Program (SMP) Inventory and
Characterization Report Timeline – Council, Colin Maycock, Senior
Planner

Mr. Maycock provided background information about the Inventory & Characterization Report first published in February, 2012, and the original closing date for March 15 which was extended to the end of April. After working with the Technical Advisory Committee and closely examining the information, it was decided that additional changes would be made. Mr. Maycock will make the changes to the Report and allow for 4-5 additional weeks for more public comment.

Chair Miller asked for a press release to let the public know their comments will still be part of the record.

Moved by Mr. Fralick, seconded by Mr. Stephens, to accept Colin Maycock's recommendations to accept the changes from the Technical Advisory Committee and extend the comment period 4-5 weeks. ALL AYES, MOTION CARRIED

4:01 PM COUNCIL MEMBER UPDATES:

Legislative Priorities: Ms. Pratt reported on the Cattle Point Road Realignment Project meeting on May 14 with the new San Juan Island National Historical Park Superintendent, Lee Taylor, Public Works staff and community stakeholders. Ms. Pratt also gave a report on the work of the Oil Spill Contingency Plan Rule Advisory Committee.

There will be an open house meeting by the San Juan Island National Historical Park to facilitate initial public scoping comments on a proposed Prairie Stewardship Plan Environmental Impact Statement on June 27, 2012, 6:00-8:00 pm at the Mullis Senior Center.

Ferries/FAC/Intermodal: Mr. Rosenfeld reiterated that Washington State Ferries will hold a meeting in the Council Chambers on June 7. Mr. Rosenfeld and Mr. Cornenman will attend the daytime meeting on the Interisland ferry between 11:00-2:00 am.

Mr. Rosenfeld reported that he attended several teleconferences as of late and the main topic is reservations. Reservations will be introduced on a trial basis in phases. Coupeville and Port Townsend will begin June 1. A partnership group will be established to help identify how reservations will be implemented here.

Budget Subcommittee: Mr. Fralick reported that Subcommittee has concerns regarding the changes in the administration and the need to have continuity. There will be a meeting on Friday, June 8, at 8:30 am. The road shift project will be discussed on the June 12 agenda

General Government Subcommittee: Mr. Peterson had nothing to report at this time.

Solid Waste Subcommittee: Ms. Miller reported that there will be a meeting on Friday, June 8, at 10:30 am. They will be discussing questions on the solid waste disposal district.

Additional Updates and Discussion Items:

Mr. Peterson reported that the proclamation for Merritt Olsen's retirement as Executive Director of the San Juan Community Theatre was well received by the community at the recent farewell party.

Mr. Fralick attended a Salmon Recovery Meeting recently. He indicated his concerns about getting things done in a committee of 44, and problems with monitoring of water quality and uniform reporting standards.

Ms. Pratt announced that she and Mr. Stephens will be attending an Islands Trust meeting on June 13 and 14 on North Pender Island.

Mr. Stephens offered some facts about the size of the Islands Trust Council staff.

Ms. Miller reported that she received a request from Economic Development Council to retain Public Facilities Financing Assistance Program funds in case of cutbacks.

4:35 PM CLERK UPDATE & ADMINISTRATIVE MATTERS:

Ms. Gabriel reported that the next Council meeting will be a Special Meeting on June 11, followed by a regular meeting on June 12.

Ms. See was asked about the Deer Harbor Plan Review Committee appointments. After discussion, the following action took place:

Moved by Mr. Fralick, seconded by Mr. Peterson, to reappoint Charles Binford to the Deer Harbor Plan Review Committee. ALL AYES, MOTION CARRIED

Moved by Mr. Fralick, seconded by Mr. Peterson, to reappoint Sandra Watters to the Deer Harbor Plan Review Committee. ALL AYES, MOTION CARRIED

Moved by Mr. Fralick, seconded by Mr. Stephens, to reappoint Michael Durland to the Deer Harbor Plan Review Committee. ALL AYES, MOTION CARRIED

Moved by Mr. Fralick, seconded by Mr. Peterson, to add Anne Marie Shanks to the pre-approved list on the Deer Harbor Plan Review Committee. ALL AYES, MOTION CARRIED

4:46 PM ADJOURNED

SAN JUAN COUNTY, WASHINGTON

These Minutes were approved and signed on June 12, 2012. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid Gabriel, Council Clerk.